

# Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.30pm on  
**Thursday 7<sup>th</sup> June 2018** at the Parish Room, Goxhill

PRESENT: Cllr Sam England (Chair), Cllr Val Gorbitt, Cllr Roy Atkin, Cllr Gil Bradnum, Cllr Freda Dunkley, Cllr Mike Gathercole, Cllr Charlie Leaning, Cllr Theresa Simons and Cllr Hazel Wood.

## Public Participation

The Council was informed of the following information by members of the public:

1. Speeding is an issue throughout the village and that members of the public are hoping that the Council can contact NLC to see what can be done to prevent this.  
**The Clerk offered to contact NLC and place the matter on the July Agenda if required.** **ACTION: Locum Clerk**
2. Several highway issues and verge cutting around Rosbrooke Way were brought to the attention of Council.  
**The Clerk offered to contact NLC within delegated powers to:**
  - a. **To confirm whether the verge at the corner of Rosbrooke Way/Horsegate Field Road can be cut more than 3 times per year as it is obstructing the eyeline when driving and place the matter on the July Agenda if required.**
  - b. **Request cutting back of trees around the 30mph sign**
  - c. **Make enquiries regarding signage in Howe Lane.**
  - d. **Mobility scooter/pavement issues along Horsegate Field Road.****All matter to be placed on the July Agenda as required.**
3. It was brought to the Councils attention that a member of public believes that there are issues with communication between the Council and members of the public. The Clerk advised that she is working with members to improve communication.

## MINUTES

### 1806/1 Apologies

Apologies for absence were received from Cllr Stan Robertson and Ward Cllr's Peter Clarke and Cllr David Wells.

### 1806/2 Declarations of Interests / Dispensations

#### Cllr Sam England

1806/14 PA/2018/725 Personal Interest Friend of Applicant  
b. No dispensations were sought/granted.

### 1806/3 Minutes of the Previous Meeting

a. The Council considered the Minutes of the Goxhill Parish Council Meeting held on Thursday 10<sup>th</sup> May 2018 (*forwarded 01/06/18*).

**RESOLUTION: That the Minutes were duly approved and signed.**

The Council Considered moving Agenda item 1806/7 forward.

**RESOLUTION: That Agenda item 1806/7 be brought forward.**

### 1806/7 RAF 100

a. The Council received the following update regarding the RAF100:

- That this event has taken place in seven other towns/parishes to date including Kirton in Lindsey, Elsham, Kirmington and South Killingholme.
- Goxhill has been selected as an ideal site for this years event.
- The Council was informed that the British Legion, Standard Bearers, Air Cadets and the local vicar will be invited to the event.
- The Council was informed that of the 23 soldiers 19 of them have been named. The Council believe that the missing four men did not die in Goxhill but in one of the surrounding villages.
- A two-minute silence will be held in remembrance of the fallen soldiers.
- During the event there will be a flag folding ceremony.  
Note: This flag should not be unfolded and requires suitable storage.

**ACTION: Locum Clerk**

- The Council was informed that a member of the public is also helping organise this event and will keep in contact with the Council as required.
- The School Summer Fair is to be held on the same day as this event and are hoping to be involved.
- That the event be held on Saturday 22<sup>nd</sup> September and will begin at 2pm.

**RESOLUTION: That the Council support this event.**

**RESOLUTION: That the Council invite local dignitaries to attend the event.**

**RESOLUTION: That the Council attend the event and volunteer any help required.**

**RESOLUTION: That the Council invite local media/press to the event and request publicity.**

**RESOLUTION: That Ward Cllr David Wells be contacted regarding the British Legion to obtain crosses for the event.**

**RESOLUTION: That Cllr Gorbutt obtain flags and bunting for the event.**

**RESOLUTION: That Cllr Sam England, Chair, open the event.**

The Council considered to move Agenda item 1806/14 forward.

**RESOLUTION: That Agenda item 1806/14 be brought forward.**

1806/14 Planning/Consultations

The Council considered the following Planning Application:

- |     |                 |  |
|-----|-----------------|--|
| (i) | Application No: | PA/2018/725  |
|     | Proposal:       | Outline Planning Permission for the erection of 11 dwellings and associated biodiversity enhancement proposals with all matters reserved |
|     | Location:       | Land to the rear Mildenergh House and Millfields, off Barrow Rd, Goxhill, DN19 7LN   |
|     | Applicant:      | P Cannell  |

**RESOLUTION: That the Clerk submit 'objection' to the application on the grounds that the proposal would be sited outside the existing building line.**

**ACTION: Locum Clerk**

1806/4 Report from Ward Councillors

No Ward Councillors were present.

1806/5 Working Group Reports (for information only – unless detailed)

The Council received updates on Councillors' attendance to the following Working Groups:

- Cemetery and Avenues Working Group  
The Council was informed that the Cemetery is still being managed by Cllr Sam England until a permanent Clerk is appointed.
  - Memorial Hall Working Group  
No update was received
  - Footpaths Working Group  
The Council was informed that David Sanderson of NLC has been in touch with the Locum Clerk asking to attend a meeting. Clerk to pass on Cllr Mike Gathercole's contact details to David Sanderson(PPP).
- ACTION: Locum Clerk**
- Playing Field Working Group  
The Council was informed that the playing field is in a good condition and that the mowing strips adjacent the dyke have been cut to a wider depth.
  - Parish Room Working Group  
No update was received.

1806/6 Delegates Report

The Council received updates on Councillors' attendance at meetings/conferences etc.

- Allotments
- ERNLLCA/NLC Town and Parish Council Liaison
- NATS (Police Liaison)/Neighbourhood Watch
- CPRE

- GNeW  
No updates were received on the above
- BCCRP  
The Council was informed railway gates were currently not working and that an outstanding invoice has not yet been received.
- Highways/Environment  
The Council was informed of a crash on South End and believed that this was due to speeding.

1806/8 Training

The Council considered training for Councillors throughout the year.

**RESOLUTION: *That the Chair and Vice-Chair must undertake training when possible.***

**ACTION: Locum Clerk**

**RESOLUTION: *That all Councillors should undertake training when possible.***

**ACTION: Locum Clerk**

1806/9 Neighbourhood Watch

The Council received the following update regarding Neighbourhood Watch:

- That Inspector Harvey will be addressing the annual event regarding a proposal for a speed change within the Goxhill boundary.
- The Council was also informed that a seven day speed survey will be undertaken at the end of June. Further details to be submitted when available.

1806/10

BCCRP

The Council received the following update regarding BCCRP:

Please see 1806/6

1806/11

Gander Article

No update was received.

1806/12

General Correspondence

No general correspondence was received.

1806/13

Policies & Procedures

- (i) Standing Orders – to be held over to July Meeting
- (ii) Financial Regulations
- (iii) Code of Conduct
- (iv) Publication Scheme
- (v) Grant Awarding Policy
- (vi) Insurance
- (vii) Risk Assessments
- (viii) Asset Register
- (ix) Member Officer Protocol
- (x) Equal Opportunities
- (xi) Health & Safety Policy
- (xii) Child Protection
- (xiii) Safeguarding Adults
- (xiv) Grievance Policy
- (xv) Disciplinary Policy
- (xvi) Member Development Policy
- (xvii) Scale of Charges

**RESOLUTION (ii – xvii): *That the adoption of the remaining Policies and Procedures be postponed until the July Full Council Meeting.***

1806/15

Finance

a. The Council received notification of accounts paid by the Locum Clerk under devolved authority LGA1972 (*forwarded 2/5/17*)

b. The Council received accounts for payment (*forwarded 2/5/17*)

**RESOLUTION: *That the accounts listed be paid subject to the correct documentation being issued.***

**ACTION: Locum Clerk**

1806/16

Agenda for next and future Meetings

The following items were noted for inclusion on the next or future Agenda:

- RAF 100
- Policies and Procedures
- Gander Article (September)
- Clerk's Contract
- Millennium Green Maintenance Tender

1806/17 Date of next Meeting

The Council confirmed the date, time and location of the next meeting as (subject to any change in circumstances):

**Wednesday 5<sup>th</sup> July, 2018 at 7.30pm**

**in the Parish Room, Goxhill.**

1806/18 Exclusion of the Public & Press

The Council considered the exclusion of the Public & Press due to the confidential nature of the matters to be discussed.

**RESOLUTION: *That the Public and Press be excluded.***

1806/19 Parish Clerk Contract

The Council received the a draft Parish Clerk/RFO contract.

**RESOLUTION: *That this item be placed on the July Full Council Agenda.***