

# Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.30pm on **Thursday 11<sup>th</sup> October 2018** at the Parish Room, Goxhill

**PRESENT:** Cllr Roy Atkin, Cllr Gil Bradnum, Cllr Freda Dunkley, Cllr Mike Gathercole, Cllr Val Gorbutt  
Cllr Charlie Leaning, Cllr Theresa Simons, Cllr Stan Robertson and Cllr Hazel Wood.

**ALSO PRESENT:** Madeleine Goudie – Locum Parish Clerk  
Ward Cllr David Wells  
Members of the Public c.10

## Public Participation

The Public raised the following matters and questions with the Council:

1. Cllr Mike Gathercole was asked, with his railway connections, does he know how much/how many hours of work has been completed on the Goxhill Railway and why? Cllr Gathercole responded when the upgrade to the railway was completed in 2015, signalling was meant to be installed from York to New Holland. Due to cut backs the signalling was only undertaken at the signal box in Goxhill and not to the railway crossing itself. The Goxhill Railway crossing has still not been upgraded due to budget cuts. Due to this maintenance works have to be completed to keep the railway crossing up to standard and working.
2. A member of the public informed the Council that the parish path near the church is becoming overgrown with ivy and was informed that this will be reported to NLC.
3. A member of the public questioned the council regarding the reading of letters/emails to the council and stated that all letters should be read out. The clerk responded that not all matters need reading to the Council if the matter can be dealt with before the meeting.
4. A member of the public complained about not receiving all finance papers before the meeting as she requested. The clerk informed the member of the public that the documents were not completed until the day of the meeting and will shortly be placed on the website.

## MINUTES

1810/1 Apologies  
Apologies for absence were received from Cllr Sam England.

1810/2 Declarations of Interests / Dispensations  
a. No declarations of interests were received.  
b. No dispensations were sought/granted.

1810/3 Minutes of the Previous Meeting  
a. The Council considered the Minutes of the Goxhill Parish Council Meeting held on Thursday 6<sup>th</sup> September 2018 (*forwarded 6/10/18*).  
**RESOLUTION: That the Minutes were duly approved and signed.**  
b. The Council considered the Minutes of the Goxhill Parish Council Extraordinary Meeting held on Thursday 13<sup>th</sup> September 2018 (*forwarded 6/10/18*).  
**RESOLUTION: That the Minutes were duly approved and signed.**

1810/4 Report from Ward Councillors  
The Council considered suspension of the meeting to receive the Ward Councillors' Report.  
**RESOLUTION: That the meeting was temporarily suspended.**  
Ward Cllr David Wells informed the Council of the following:  
1. Roy Hindmarsh has retired from NLC.  
2. The Workwell Scheme has started in NLC. This means that certain workers no longer work at a desk but work from anywhere on their laptops. All workers who have started this seem to be happy working this way.  
3. The move from Central Park will start in February.  
4. NLC will be setting their budget for 2019/2020 shortly and it was advised that the Parish Council add this matter to their next Agenda to avoid missing out on any grants.  
**ACTION: Clerk**  
5. The Skatepark application needs completing before April 2019.

1810/5 Clerk's Report  
The Council received a written report from the Locum Clerk. No action required.

- 1810/6 Working Group Reports (for information only)  
The Council received updates on Councillors' attendance at the following Working Group Meetings:
- Cemetery and Avenues Working Group  
No report was given.
  - Memorial Hall Working Group  
The Council will be receiving the Finance Report at the November Full Council Meeting.
  - Footpaths Working Group  
No report was given.
  - Playing Field Working Group  
A branch has fallen due to the recent bad weather but this will be removed soon.
  - Parish Rooms Working Group  
No report was given.
- 1810/7 Delegates Report (for information only)  
The Council received updates on Councillors' attendance at meetings/conferences etc.
- Allotments - All renewals need paying before 31th October.
  - ERNLLCA/NLC Town and Parish Council Liaison - No update received.
  - NATS (Police Liaison)/Neighbourhood Watch – No update received.
  - CPRE - No update received.
  - GNeW - No update received.
  - BCCRP – Cllr Gathercole wasn't able to attend the meeting due to illness.
  - Highways/Environment - No update received.
- 1810/8 RAF 100
- a. The Council considered suspension of the meeting to receive the RAF100 Report.  
**RESOLUTION: *That the meeting was temporarily suspended.***
  - b. Lorraine Gibbins informed the Council that the event ran smoothly raising over £1000 for the school. Lorraine was also happy that she managed to organise the Fly pass. Cllr Mike Gathercole thanked Lorraine Gibbins for all her work with organising the event.
  - c. The Council considered sending thank you letters to both the Primary School and Lincolnshire Aviation Group.  
**RESOLUTION: *That letters of thanks be sent to both the Primary School and Lincolnshire Aviation Group.*** **ACTION: Clerk**  
**RESOLUTION: *That a letter of thanks be sent to Michael Parker for the Flag Pole ropes and the box for the crosses.*** **ACTION: Clerk**
  - d. The Council considered retrospective approval of a payment for £95 towards the flyers for the RAF100 event.  
**RESOLUTION: *That this was retrospectively approved.***
- 1810/9 Grounds Maintenance  
The Council considered the Tender Contract for the Cemetery.  
**RESOLUTION: *That the Contract be amended to include the Cemetery rear garden and be posted on the website, Facebook and in the noticeboards.***
- 1810/10 General Correspondence  
No General Correspondence was received.
- 1810/11 Tesco Charitable Bags  
The Council received an update regarding Tesco charitable bags confirming that Cllr Freda Dunkley is awaiting quotations. Council to be updated as required.
- 1810/12 Parish Rooms  
The Council considered emergency access/egress at the Parish Rooms.

**RESOLUTION: *That quotations be sought to make alterations to make both doors open outwards.*** **ACTION: Clerk**

1810/13 National Grid River Humber Pipeline (NGRHP)

The Council considered the attendance of NGRHP at a Parish Council meeting to discuss updates on developments and answer any questions.

**RESOLUTION: *That NGRHP be invited to attend the November Full Council meeting.*** **ACTION: Clerk**

1810/14 Full Council Meetings

The Council considered the time and location of future Full Council Meetings.

**RESOLUTION: *That this item be deferred to a future Council meeting.***

1810/15 Parish Church

The Council considered the payment for the repairs of the Parish Church Clock.

**RESOLUTION: *That quotation(s) be sought and the work undertaken and duly paid.*** **ACTION: Janet Shepherdson**

1810/16 Personnel Committee

The Council considered the delegation of powers to the Personnel Committee.

**RESOLUTION: *That the Personnel Committee be delegated powers to deal with all matters relating to the Parish Clerk position.*** **ACTION: Clerk**

1810/17 Highways

The Council considered highway issues throughout the parish brought to the attention by members of the public.

**RESOLUTION: *That a member of NLC Highways be invited to attend a Parish Council Meeting.*** **ACTION: Clerk**

1810/18 Assets of Community Value

The Council considered all Goxhill community buildings being listed with NLC as Assets of Community Value.

**RESOLUTION: *That the Clerk look into this matter further and the item be placed on the November Full Council Agenda.*** **ACTION: Clerk**

1810/19 Planning Consultant

The Council considered the employment of a Planning Specialist as requested by a member of the public.

**RESOLUTION: *That the Clerk take advice and if supported then £500 be donated to GRAG towards the cost of a Planning Consultant.*** **ACTION: Clerk**

1810/20 Planning/Consultations

The Council considered the following Planning Applications:

- (i) Application No: PA/2018/1361  
Proposal: Application to undertake pruning on trees in G1 and subject to Tree Preservation (Churchside, Goxhill) Order 1987  
Location: Hawthorn Cottage, Church Side, Goxhill, DN19 7HY  
Applicant: Mr John Pople, Barrow upon Humber Trees & Hedges

**RESOLUTION: *That the Clerk submit 'No Objection' to this planning Application.*** **ACTION: CLERK**

- (ii) Application No: PA/2018/1777  
Proposal: Outline Planning permission to erect an agricultural workers dwelling  
Location: East Marsh Farm, East Marsh Road, Goxhill DN19 7NQ  
Applicant: Mr R & J Witter

**RESOLUTION: *That the Clerk submit 'No Objection' to this planning Application.*** **ACTION: CLERK**

- 1810/21 Neighbourhood Plan  
The Council received an update regarding the Neighbourhood Plan confirming that the initial application has now been submitted to NLC.
- 1810/22 Finance  
a. The Council received notification of accounts paid by the Locum Clerk under devolved authority LGA1972  
b. The Council received accounts for payment  
**RESOLUTION: *That the accounts listed be paid.*** **ACTION: Clerk**  
c. APPENDIX B: The Council received Finance Reports and Bank Reconciliations from April-September 2018  
d. APPENDIX C: The Council received the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Budget Monitoring Reports.
- 1810/23 Agenda for next and future Meetings  
The following items were noted for inclusion on the next or future Agenda:
- Donation from Lloyds
  - Skatepark
  - NLC Budget
  - Parish Rooms Access
- 1810/24 Date of next Meeting  
The Council confirmed the date, time and location of the next meeting as (subject to any change in circumstances):
- Thursday 1<sup>st</sup> November, 2018 at 7.30pm**  
**in the Parish Room, Goxhill.**
- 1810/25 Exclusion of the Public & Press  
The Council considered the exclusion of the Public & Press due to the confidential nature of the matters to be discussed.  
**RESOLUTION: *That the Public and Press be excluded.***
- 1810/26 Parish Clerk Contract  
a. The Council received recommendation from the Personnel Committee regarding the Parish Clerk/RFO Job Description.  
**RESOLUTION: *That the Job Descriptions were approved.***  
b. The Council received recommendation from the Personnel Committee regarding an Interim arrangements.  
**RESOLUTION: *That Madeleine Goudie continue as Locum Parish Clerk until a permanent Clerk has been appointed and the handover complete.***