

# Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.00pm on **Thursday 4<sup>th</sup> April 2019** at the Parish Room, Goxhill

**PRESENT:** Cllr Sam England, Cllr Mike Gathercole, Cllr Roy Atkin, Cllr Freda Dunkley, Cllr Theresa Simons, Cllr Hazel Wood and Cllr Marion Stancer, Cllr Val Gorbitt, Cllr Charlie Leaning.

**ALSO PRESENT:** Vicky Haines – Parish Clerk  
Ward Cllr David Wells  
Ward Cllr Richard Hannigan  
Ward Cllr Peter Clark (attended at 1950 hours)  
Members of the Public c.10

## Public Participation

- (i) A member of the public complimented how lovely the Cemetery is looking.

## MINUTES

### 1904/1 Apologies

Apologies for absence were received from Cllr Gil Bradnum and Cllr Stan Robertson

### 1904/2 Declarations of Interests / Dispensations

- a. The following Dispensation was granted:

Cllr Sam England

1904/11 Pecuniary Interest Lives near Skatepark

### 1904/3 Minutes of the Previous Meeting

- a. The Council considered the Minutes of the Goxhill Parish Council Meeting held on Thursday 7<sup>th</sup> March 2019 (*forwarded 13/03/19*).

**RESOLUTION: That the Minutes were duly approved and signed.**

### 1904/4 Clerks Report

The Council receive a report from the Clerk. No action required

### 1904/5 Report from Ward Councillors

The Council considered suspension of the meeting to receive the Ward Councillors' Report.

**RESOLUTION: That the meeting was temporarily suspended.**

Ward Cllrs informed the meeting of the following:

- (i) Ward Cllr Richard Hannigan informed the meeting Head of Planning at NLC are currently working to clear any obstacles in the way of the Skate Park and the consultation period will continue until after the May election.  
Ward Cllr David Wells confirmed after the May election the Council will need to write to NLC to re-apply for the funding as this may not be available, depending which party is elected
- (ii) Pot holes to be reported to NLC and the reference number obtained and used to follow up if no action after 3 month.

### 1904/6 Working Group Reports (for information only)

The Council received updates on Councillors' attendance at the following Working Group Meetings:

- Cemetery and Avenues Working Group

Cllr Freda Dunkley is in discussion with the contractor regarding the back field at the Cemetery and has been confirmed this will be cut every third session.

- Memorial Hall Working Group
  - (i) The fallen tree has been removed and the Tennis courts fence has been repaired.
- Footpaths Working Group
  - (i) The last footpaths booklet has been passed to the Clerk to obtain quotes for more copies to be produced however will require updating
  - ACTION: Clerk**
  - (ii) Cllr Roy Atkin informed the meeting John Neave has kindly restored the cast iron bench that was located opposite the Memorial Hall and the council discussed an alternative location however it was agreed for the bench to be returned to its original location.
  - (iii) Mr. Ruddy is happy to repair the bench located at the end of Green Ramper
- Playing Field Working Group
  - (i) New bins have now been placed in the playing field thank you to Cllr Mike Gathercole
  - (ii) Addition trees have been planted thank you to Cllr Freda Dunkley
  - (iii) Mini woodland area located in playing field number 2 is now complete thank you to Cllr Freda Dunkley, Cllr Mike Gathercole and Ray.
- Parish Rooms
  - (i) Roof repair to be organised for April. Clerk to confirm a date with contractor

1904/7 Delegates Report (for information only)

The Council received the following updates on Councillors' attendance at meetings/conferences etc.

- Allotments – All allotment plots are now being rented
- ERNLLCA/NLC Town and Parish Council Liaison - No update received.
- NATS (Police Liaison) – No update received.
- CPRE - No update received.
- Highways/ Environmental –
  - (i) Reiterated pot holes to be reported to NLC by members of the public and an article to be re-published in the next Gander issue informing Parishioners how this can be done.
  - (ii) A member of the public informed the council of a specific kerb that is difficult for wheelchair users. Cllr Sam England advised for details to be sent to the Clerk to be investigated.

1904/8 General Correspondence

**RESOLUTION: No correspondence received**

**Cllr Mike Gathercole suggested Item 1904/9 be moved to the last item on the agenda exclusive of the press and public due to the confidential and sensitivity of its nature**

1904/10 Keigar land off Chapel Street

To consider contacting Keigar Homes to discuss the previous land opportunity offered to Goxhill

- (i) A member of the public raised the concern the additional piece of land that was offered to Goxhill was included in the original planning however that has now been removed
- (ii) Keigar confirmed at the North Lincolnshire planning meeting on 13<sup>th</sup> March that the land offer was still available
- (iii) Keigar confirmed in the original offer that all concrete located on the land would be removed prior to the land transfer.

- (iv) A member of the public raised the concern only 1 soil sample was taken instead of 3.
- (v) Cllr Richard Hannigan confirmed the gift land was removed from the original planning application and that Keigar was advised to submit this as a separate planning application and that only land free from contamination can be passed to another and it's the owners responsibility to ensure the land is 'clean'

**RESOLUTION: That the Clerk contact Keigar to begin negotiations and to gather information of the Soil testing making the Council fully aware of the results**

***ACTION: Clerk***

**Cllr Sam England has been granted a dispensation to remain and speak for item 1904/11**

1904/11 Skate Park

To consider the following:

- a. Proposal to withdraw the first amendment to PA/2018/2200

**RESOLUTION: That the Council agreed to withdraw the first amendment to PA/2018/2200** ***ACTION: Clerk to contact NLC***

- b. Proposal to agree the second amendment to PA2019/2200, to site the skatepark to the south of the playing field at least 6 metres behind the goal line of the football pitch, after taking notice of the advice from Sport England's objection.

**RESOLUTION: That the Council agree to the second amendment to PA2019/2200, to site the skatepark to the south of the playing field at least 6 metres behind the goal line of the football pitch, after taking notice of the advice from Sport England's objection.** ***ACTION: Clerk to contact NLC***

- c. Proposal to transfer the progression of PA/2018/2200 to the clerk of the council as the proper officer due to the PC elections and funding concern

**RESOLUTION: That the Council agree to transfer the progression of PA/2018/2200 to the clerk of the council as the proper officer due to the PC elections and funding concern**

Cllr Sam England Stated he has never been against the planning application for the Skate Park and felt after the meeting with the school dated 28<sup>th</sup> February discussing the re-location to the Skate Park to the south of the field is good progress that should satisfy the School and Sports England's previous concerns. Mr Ruddy raised the question if previous objections will be linked to the revised Skate Park planning application. Ward Cllr Richard Hannigan confirmed no previous objections will be carried forward

1904/12 Asset Register

To re-evaluate and confirm the asset register

**RESOLUTION: That the council agreed to the revised asset register and for the insurance company to be updated** ***ACTION: Clerk to update***

1904/13 Policy Adoption To adopt the following policy

- (i) Sickness – Statutory and Occupational Policy

**RESOLUTION: That the council adopted the Sickness policy**

1904/14 Memorial Hall Insurance Claim

To consider paying £463.20 which is 48% of the Memorial Hall Tennis Courts claim that the insurance company are unable to pay

**RESOLUTION: That the Council agreed to pay the outstanding balance** ***ACTION: Clerk to settle the invoice***

1904/15 Neighbourhood Plan Update

The steering group has now been formed and Jack Lawtey has been appointed the Chairman of the Steering Group, Cllr Sam England congratulated Jack on his new role. Cllr Freda Dunkley approached the Council to discuss if the Parish Clerk would be able to assist in the Neighbourhood plan meetings to take the minutes, the Council advised this is to be discussed in a personnel meeting once the new Personnel committee is decided in May. Jack Lawtey clarified the Neighbourhood plan committee are happy for the minutes and agenda to be uploaded on the Goxhill Parish Councils website.

Cllr Sam England congratulated Appleby in becoming North Lincolnshire's first adopted Neighbourhood Plan

1904/16 Neighbourhood Watch

To receive an update

- (i) Pot holes are being reported and pictures of pot holes located on Horsegate Field Road have been emailed to Ward Cllr Peter Clarke
- (ii) Confirmed more patrol will be allocated to the school
- (iii) Alarms are available for members of the public and should they be required please contact Lorraine
- (iv) Barrow Road data has been received and will be emailed to the Clerk
- (v) Safety watch coordinator to be confirmed
- (vi) Road Safety monitoring to take place on Howe Lane near the Doctors Surgery and Thornton Road
- (vii) Up to date information can be found on <http://www.facebook.com/GoxhillNWatch>

The Council thanked Lorraine Gibbins for her update

1904/17 Dog Poo Bin

To approve the following cost of £250.00 excluding VAT for an additional dog poo bin to be located on South End

**RESOLUTION: That the Council agreed the additional cost**

**ACTION: Clerk to order additional Dog waste bin**

1904/18 Grit Bin on North End

To approve the following cost of £150.00 for an additional grit bin to be located on North End near the School

**RESOLUTION: That the Council agreed the additional cost**

**ACTION: Clerk to order additional grit bin**

1904/19 ERNLLCA Registration

To consider continuing the ERNLLCA membership with a cost of £716.27 to the Council Cllr Sam England informed the meeting of another support called LCPAS 'Local Council Public Advisory Service' that provides a similar service with a much cheaper fee

**RESOLUTION: That the Council continue with the ERNLLCA membership however research to be made in to LCPAS for future consideration**

**ACTION: Clerk to pay membership and research LCPAS**

1904/20 Topple Testing

To consider the detailed pricing structure from Serenity Memorials to under-go the topple testing at Goxhill Cemetery

**RESOLUTION: The Council confirmed this is a legal requirement and the testing must be complete**

**ACTION: Clerk to organise with Serenity Memorials**

1904/21 Planning/Consultations

To consider the following Planning Applications:

- (i) Application No: PA/2019/482  
Proposal: Planning permission to raise the ridge height to facilitate additional living accommodation and first floor extension to side.  
Location: Aylesham, Horseate Field Road, Goxhill, DN19 7NN  
Applicant: Mr & Mrs John Eccles

To take comment

**RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.**  
**ACTION: Clerk**

To consider the following Planning Applications:

- (ii) Application No: PA/2019/529  
Proposal: Outline planning permission to erect 3 dwellings with appearance, landscaping and scale reserved for subsequent approval  
Location: Rochester House, Ferry Road, Goxhill, DN19 7LA  
Applicant: Mr Gary Payne

To take comment

**RESOLUTION: That the Clerk submit 'Objection' to the planning application as concerns have been raised for highways, having 2 dwelling entrances located on to Willow Lane and the removal of greenfield sites**

**ACTION: Clerk**

1904/23 Finance

a. The Council received notification of accounts paid by the Clerk under devolved authority LGA1972

b. The Council received accounts for payment

**RESOLUTION: That the accounts listed be paid.** **ACTION: Clerk**

c. APPENDIX B: The Council received Finance Reports and Bank Reconciliations for March 2019

**RESOLUTION: That the Council receive the Finance report for March 2019**  
**ACTION: Clerk**

d. APPENDIX C: To receive and approve the budget quarterly monitoring document for Q4 2018.

**RESOLUTION: That the Council receive the quarterly budget monitoring for Q4 2019**  
**ACTION: Clerk**

1904/24 Agenda for next and future

No items suggested for the next Council meeting

1903/25 Date of next Meeting

The Council confirmed the date, time and location of the next meeting as (subject to any change in circumstances):

**Thursday 9<sup>th</sup> May 2019 at 7.00pm**

**in the Parish Room, Goxhill.**

- 1904/26 Exclusion of the Public & Press To resolve the exclusion of the public and press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed
- 1904/27 P&D Minutes  
To approve and sign as a true record the Minutes of the following P&D meetings on:  
(i) Tuesday 12th March 2019 (forwarded 13/03/19)  
**RESOLUTION: That the minutes where duly approved and signed**  
(ii) Tuesday 19th March 2019 (forwarded 19/03/19)  
**RESOLUTION: That the minutes where duly approved and signed**  
(iii) Proposed meeting on Tuesday 2nd April 2019  
**RESOLUTION: That the minutes where duly approved and signed**
- 1904/9 Cemetery  
To consider returning the responsibility of running the Cemetery back to the Clerk proper officer of the council and all documentation to be returned to the Parish rooms.  
**RESOLUTION: All Cemetery documentation has been returned ready for the Clerk to begin the hand over.**