

**GOXHILL PARISH COUNCIL**

**Minutes of the Monthly Meeting of Goxhill Parish Council held at 7.30pm on Thursday 8th February 2018 in the Parish Room, Goxhill.**

Present: Mr S England (Chair), Mrs V Gorbitt (vice Chair), Mrs F Dunkley, Mr C Leaning, Mr R Atkin, Mr M Gathrcole, Mrs H Wood, Mr T Coppack, Mr G Bradnum, Mrs T Simons, Mr S Robertson

Attending: Interim Clerk: Mrs K Pickering

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Action

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| <p>1. <b><u>Apologies for Absence.</u></b> No apologies received</p> <p>2. <b><u>Declarations of Interest.</u></b> No declarations to receive.</p> <p>3. <b><u>Humber Pipeline.</u></b> Cllr Gathrcole attended the Humber pipeline open day.</p> <p>4. <b><u>Public Participation/update from Ward Councillors/Police Matters.</u></b> No reports received.</p> <p>5. <b><u>Neighbourhood Watch Update.</u></b> A neighbourhood watch open day was held on 31/1/18 which was deemed a success by the safer neighbourhoods group.</p> |  |
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6. **To resolve the minutes of the previous meeting.** No minutes are available from the monthly parish council meeting held in January 2018. The minutes of the personnel committee meeting held on 20/1/18 were distributed at the meeting and signed by the chairman of the personnel committee as a true and correct record.

7. **General Correspondence.**

a) Letter of resignation from Mrs C Reynolds – clerk. This matter to be discussed under agenda Item 21.

b) Contract/Tender for 2018 grass mowing season from Barton Mowing Services.

8 **Accounts/Financial.** A number of invoices have been received for payment. The bank mandate needs to be updated with new authorised signatories.

The invoices will be held over for payment until next month when hopefully the bank mandate will have been updated.

9 **Planning**

(1) Application PA/2018/95 – Application for determination of the requirement for prior approval of a household extension – Tempus House, South End, Goxhill.

**IT WAS RESOLVED** unanimously to report **NO OBJECTIONS OR COMMENTS.**

10 **Highways/Environmental.** The Handyman – Mr Whitemoor has been poorly. Cllr Gorbutt to arrange a get well card and present.

Clerk to action

Cllr Gorbutt

11 **Memorial Hall Report**

(1) Chair's report and to approve the minutes of the previous meeting.

No matters to report and the minutes had been approved at a previous meeting.

12 **Footpaths**

(1) Chair's report.

Cllr Coppack advised the meeting that New Holland parish council had approached Goxhill PC to undertake the upkeep of their parish paths.

**Motion:** Goxhill PC should not take on the upkeep of New Holland Parish Council's parish paths.

**IT WAS RESOLVED** with 9 votes in favour and 1 abstention not to take on the upkeep of the parish paths in New Holland.

(2) Any other footpath issues.

The waymarker post on footpath 49 needs reinstating – Cllr Coppack agreed to make this repair/reinstatement.

Cllr Dunkley asked if there were anymore footpath books available.  
Cllr

Robertson will provide as he has a scanned copy on his computer.

Cllr Coppack to advise  
N.Holland PC

Cllr Coppack

Cllr Robertson

13 **Parish Room**

(1) Chair's report. No matters to report.

(2) Any other parish room matters. The heating timer needs attention – Cllr England will investigate.

Cllr England

14. **Cemetery**

(1) Chair's report. No matters to report.

(2) Burials/contact with funeral director – no matters to report.

(3) Any other matters. It was noted that Mrs Reynolds had agreed to continue with the update of the cemetery plan until it is complete.

Mrs Reynolds

**Playing Field**

(1) Chair's report. No matters to report.

(2) Mowing and cutting tender 2018 – **IT WAS RESOLVED** unanimously to

accept the tender from Barton Mowing Services to mow the playing fields in 2018. Cllr Dunkley will speak to B.M.S about an area where the

Cllr Dunkley

grass needs cutting back a little further.

Cllr Dunkley

It was also agreed that B.M.S would cut the hedge between the allotments and the playing field.

(3) Hedge and trees between the playing field and school. Mr S Turner will

cut the trees back and the hedge between the playing field and school.

Cllr Dunkley

This will be mostly undertaken by hand and a quotation for this work will

be provided.

Cllr Dunkley

(4) Any other matters : Cllr Dunkley will ensure that the site clearing – where

debris has been pushed into a dyke, is satisfactory.

16. **North Lincolnshire in Bloom Project.** Cllr Dunkley suggested that it was the right time to start planning this new 'garden'. The area needs tidying and spray marking the new flower bed areas and footpaths. Cllr Gorbutt thought that her husband might be able to provide a mini digger to help start this project.

Cllr Dunkley

17	<p><b><u>Goxhill twinning with Virginia Beach Project</u></b></p> <p>(1)Public Meeting – It was agreed that Cllr England would look to see when the Memorial hall was free on a week day evening in June, a date would be booked and advertising of this public meeting would commence as soon as possible.</p> <p>(2) Any other matters : None</p>	Cllr England
18	<p><b><u>General Data protection Regulations.</u></b></p> <p>(1) The clerk advised the meeting that she is attending a course on this matter shortly and will update Goxhill PC accordingly.</p>	Clerk
19	<p><b><u>Gander.</u></b> Virginia Beach public meeting to be advertised.</p>	
20	<p><b><u>BCCRP.</u></b> The next meeting of the BCCRP will be held on 6<sup>th</sup> March 2018 at Grimsby railway Station at 11.00am.</p>	
21	<p><b><u>The Clerk.</u></b></p> <p>Motion: To exclude the press and public on grounds of sensitivity – proposed by Cllr Gathrcole, seconded by Cllr England and unanimously agreed.</p> <p>(1) The chairman read the letter of resignation from Mrs Reynolds to the meeting.</p> <p>The parish council email address has been closed and there is no telephone message on the parish council telephone answer machine to direct members of the public. Cllr England has advertised locally an email address that parishioners can contact the council on – <a href="mailto:goxhillparishcouncil@gmail.com">goxhillparishcouncil@gmail.com</a></p> <p>Cllr Robertson suggested that it should be quite simple to reinstate the old parish council email address which he would look into doing asap. It was agreed that the contact telephone number for the parish council would be changed to the parish rooms telephone number with a message providing a forwarding telephone number in case of emergencies. Cllr Robertson agreed to check and sort any parish council mail coming into the parish</p>	

rooms in the interim period.

The chairman provided the meeting with a list of 10 questions which he would like the personnel committee to provide answers to by the next parish council meeting.

(2) **Job specification/job description/contract for a new clerk.**

Consideration should be given to this matter prior to the next meeting and consideration should be give to asking ERNLLCA to help produce an advert for the position and the documents as described above.

Personnel  
Committee

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**Other matters raised.**

Cllr Dunkley asked if any progress had been made with regard to the planning permission for the skate park. Cllr Robertson and Dunkley agreed to check the filing cabinet and computer in the clerks office to see if they could find any matters relating to the skate park.

Cllr's Robertson  
and Dunkley

23 **Date and time of next meeting.** The date of the next meeting was set for Thursday 8<sup>th</sup> March 2018 at 7.30pm