

GOXHILL PARISH COUNCIL

Minutes of the Monthly Meeting of Goxhill Parish Council held at 7.30pm on Thursday 8th March 2018 in the Parish Room, Goxhill.

Present: Mr S England (Chair), Mrs V Gorbutt (vice Chair), Mrs F Dunkley, Mr C Leaning, Mr R Atkin, Mr M Gathrcole, Mrs H Wood, Mr T Coppack, Mr G Bradnum, Mrs T Simons, Mr S Robertson

Attending: Interim Clerk: Mrs K Pickering, Cllr R Hannigan and Cllr D Wells.
7 members of the public.

	Action
<p>1. <u>Apologies for Absence.</u> Cllr P Clark</p> <p>2. <u>Declarations of Interest.</u> No declarations to receive.</p> <p>3. <u>Humber Pipeline.</u> Cllr Dunkley advised the meeting that she had been in contact and they will provide any updates as necessary.</p> <p>4. <u>Public Participation/update from Ward Councillors/Police Matters.</u> Cllr Wells advised that N.L.C will catch up with any missed refuse collections- hopefully by next week. N.L.C would like clarification if the £50,000 'ringfenced' for the skate park is likely to be required as funds could be redistributed if no longer required. The meeting confirmed that the funding is still required and that the skate park is still a project that the parish council wish to progress. It was noted that the planing application was outdated and needed revising. Cllr Hannigan advised the meeting that N.L.C had secured an additional £300,000 for road improvements and pothole repair would be a priority. The members of the public present were attending for general observations and planning application interest.</p> <p>5. <u>Neighbourhood Watch Update.</u> No update to receive.</p> <p>6. <u>To resolve the minutes of the parish council meeting held on 08/02/18</u> Amendments: Item 15 (3) The hedge was machine cut, not hand cut. Item 21(1) There were 22 questions not 10. Taking the above corrections into consideration the Chairman was authorised to sign the minutes as a true and correct record.</p> <p>7. <u>General Correspondence.</u> a) Letter expressing concern that an accounting statement had been blanked out before being posted on the website. Clerk advised that the accounting statements on the annual return should be published in full with all figures visible. This is an official document which should be displayed in full. Chairman to advise correspondent that this will not happen again. b) Letter from the WI asking the parish council for support in their quest to persuade the co-op store to house a post office within the store. The chairman was authorised to work with the WI to try and achieve this aim.</p>	

c) Letter from resident expressing concern about the threat to his property from cars driving too fast/recklessly along Barrow road/Thornton Road and requesting an obstacle to try and prevent cars, which loose control, from hitting/damaging his property. Cllr Hannigan suggested that N.L.C undertake a road safety assessment to advise what measures can be taken. Chairman to forward correspondence to Cllr Hannigan.

d) Letter from resident advising the parish council of inconsiderate parking along Church Street and requesting a planter to prevent vehicles parking which prevent access. Cllr Wells suggested that N.L.C carry out an assesment to advise what measures can be implemented to ensure this area is accessible at all times.

8 **Accounts/Financial.**

Accounts Paid :

Payee	Amount
G Bradnum – Tree service	450.00
H Faulding – GMH caretaker	551.25
M Skipworth – Cemetery gardening	277.00
D Whitemore – Street Cleaning	690.00
Abbey Windows – GMH door	1,320.00
Barton Mowing – P.field maintenance	300.00

IT WAS RESOLVED unanimously to authorise payment of the above accounts. The Chairman and Cllr Dunkley have spent considerable time trying to update the bank mandate. It was agreed that all those who could attend the parish rooms in the evening of 09/03/18 would do so to complete the bank mandate forms which could then be submitted to the bank for updating. Councillors were reminded to bring ID with them for copying to send to the bank. Cllr Gorbutt agreed to attend the bank and try to transfer funds from the 30 day account to the current account so that invoices etc can be paid.

9 **Planning**

- (1) Application PA/2018/77 – Planning permission to site a temporary dwelling for a key agricultural worker, retention of existing barn and borehole – Willow farm, Ruard Road, Goxhill.

A member of the public spoke on this application raising his objections to the application and two letters of objection were read out.

A member of the public answered the objections raised to this application and provided information as to why the planning on this site was required.

Cllr Gathrcole advised the meeting that this planning application was outside the permitted development boundary and the parish council had agreed not to approve development outside the development boundary. The meeting was reminded that this application was for a temporary dwelling only not for permanent residency.

Cllr Robertson asked who would be using the temporary dwelling – the applicant confirmed it would be for herself.

IT WAS RESOLVED, with 7 votes in favour and 4 votes against, to report NO OBJECTIONS OR COMMENTS.

- 2) Application PA/2018/377 – Planning permission for the erection of a detached dwelling and integral garage and Application PA/2018/257 – application to fell a Birch tree and Horse Chestnut tree, known as T6 and T8 protected by Tree Preservation Order 2004.
Plot of land adjacent St David's, Chapel Street, Goxhill

The meeting felt that the proposed dwelling is situated very close to the boundary of the next door property and the proposed development could be considered 'infill' which N.L.C have deemed not suitable/acceptable for Goxhill. The meeting also felt that the tree preservation officer from N.L.C should dictate if the trees should remain or be felled.

IT WAS RESOLVED unanimously to OBJECT to both planning applications providing the above reasons for the objection.

10 **Highways/Environmental.**

- a) Planters – Thornton Road – previously discussed under item 7(c)
- b) New highways matters: Potholes are evident opposite Green Lane, next to Horsegate Field Road, North End.

The crossroads at College Road/Thornton Road – there used to be a sign on this junction but it would be preferable for it not to be replaced as it hindered visibility for HGV drivers. Cllr Wells will advise Ian Jickells accordingly.

The wooden finger post sign is in need of refurbishment – Cllr England will undertake painting this sign.

Church Street parking – as listed under 7(d).

11 **Memorial Hall Report**

- (1) Chair's report and to approve the minutes of the previous meeting.

The minutes have been approved and signed by the chairman.

Two new doors have been fitted to the memorial hall at considerable expense to the parish council and unfortunately the newly fitted kitchen door has been damaged. This was not malicious damage but will still cause further expense to the parish council. It was suggested that the insurance policy be investigated to see if this damage is covered by insurance and Cllr Coppack suggested fitting door closers(head height)to prevent further damage.

12 **Footpaths**

- (1) Chair's report : Cllr Coppack advised the meeting that he had not had time to reinstate the waymarker sign on footpath 49 but would do as soon as possible.
- (2) Any other footpath issues: Footpaths 49, 63, 62 and 62a have all been walked.

13 **Parish Room**

- (1) Chair's report. No matters to report.
- (2) Any other parish room matters. Concern was expressed regarding the security of the parish rooms and it was thought that some equipment may have been tampered with. It was agreed that the security code for access to the parish rooms would be changed and all users notified.

The computer is no longer functioning – it has an N.L.C sticker on it – indicating that it may have belonged to N.L.C at some point. The Chairman will take it to N.L.C to see if they can repair it or if it is no longer of any use ask N.L.C if there is a spare computer they can let Goxhill Parish Council have use of.

14 **Cemetery**

- (1) Chair's report. No matters to report.
- (2) Burials/contact with funeral director – The funeral directors are currently contacting Cllr England, Dunkley and Gorbett. Cllr England advised that

he could not undertake this role due to work commitments – Cllr Leaning agreed to be a point of contact for the funeral directors.

The meeting felt that they needed a plan of the cemetery in order to organise matters effectively – the current plan is being updated by Mrs Reynolds. Cllr Dunkley agreed to arrange to have a copy of the current plan copied so that there was a copy to work from and Mrs Reynolds would still have a copy to continue updating the plan. Hopefully this will be completed in the near future.

- (3) Any other matters. Cllr Leaning asked when the bench – removed for refurbishment – would be returned. The meeting advised that this hadn't been forgotten but had not been refurbished as yet.

Unfortunately the gravedigger is dumping top soil on the grass again which is damaging the grass – there is also heaps of mud left in various places. Cllr Dunkley will speak to the funeral directors to try and resolve this matter.

A plaque has been taken for extra engraving – the arish council agreed that there would be no extra charge from the parish council is this matter.

15 **Playing Field**

- (1) Chair's report: The hedges have been cut . The land at the back is being cleared and unfortunately debris has dropped into the dyke. Cllr Dunkley asked for the dyke to be cleared out and this has been done quite adequately.
- (2) Any other matters : Skate Park – this wil be an agenda item for full discussion next month. Cllr Hannigan advised the meeting that a cabinet member has experience of developing a skate park and will provide any assistance required. It was noted that the plans submitted to N.L.C have not been updated – there is a new contractor, new site and new design. Cllr Dunkley agreed to contact the planning department and arrange an update of the documentation N.L.C planning department hold on this application and establish what the next steps are to progress this project.

- 16 **North Lincolnshire in Bloom Project.** Cllr Dunkley advised the meeting that the plans for this project need retrieving or need to be redrawn and then the marking out and digging out can commence. Hedge plants need purchasing as a matter of urgency so that they can be planted to get the boundary hedge established.

17 **Goxhill twinning with Virginia Beach Project**

- (1)Public Meeting – This has been set for 13th June 2018 at 7.30pm in the memorial hall.
- (2) Any other matters : It was noted that the postage for the calenders has not been paid (no receipt available/lost) – it was agreed that this expense of £10.80 should be paid immediately.

18 **Parish Council Administration**

- (1) The website has been updated with the new email address, office telephone number and councillor contact details.
- (2) Bank Mandate – this needs completing and updating as soon as possible in order for the parish council to function effectively. Item 8 – arrangements made.

19 **Millennium Green**

1. Maintenance for 2018: Cllr Gathrcole agreed to write a specification of what work is required on the millennium green and a time scale for this work to be undertaken and this will be posted on the notice boards inviting tenders for this work. Tenders, when available, will be discussed at a parish council meeting.

20 **Gander.** Virginia Beach public meeting to be advertised.

New parish council contact details to be advertised.

21 **BCCRP.** The next meeting of the BCCRP will be held on 18th May 2018 at Grimsby railway Station at 11.00am.

22 **Parish Council Administration**

Motion: To exclude the press and public on grounds of sensitivity – proposed by Cllr Robertson seconded by Cllr Gorbitt and unanimously agreed.

(1&2) Update from Personnel Committee. Cllr Gathrcole provided information relating to the questions asked by the chairman of the personnel committee.

The meeting agreed that the WHOLE council – not the personnel committee or the Chairman are responsible for ensuring that all correct procedures relating to parish council administration are followed correctly.

The whole council should be provided with committee minutes – which fully explain the proposals/motions and the decisions made by the committee relating to those proposals.

The whole council should be advised of **all** the accounts paid or payable by the parish council each month – including on-line transactions and these transactions should be listed and signed off by the designated number of signatories relevant to Goxhill parish council at the parish council meeting.(This includes salaries, expenses etc by employees).

(3) The clerk agreed to provide Goxhill parish council with a list of relevant committees – which may be required for the effective running of a parish council. These committee can then be discussed and councillors propped to these committees – possibly at the Annual Council meeting in May.

23 **Date and time of next meeting.** The date of the next meeting was set for Thursday 5th April 2018 at 7.30pm