

Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.00pm on **Thursday 6th June 2019** at the Parish Room, Goxhill

PRESENT: Cllr Mike Gathercole, Cllr Roy Atkin, Cllr Freda Dunkley, Cllr Theresa Simons, Cllr Sam England, Cllr Marion Stancer, Cllr Val Gorbitt, Cllr Charlie Leaning, Cllr Joanne Cleghorn, Cllr Julie-Ann Cundell and Cllr Jack Lawtey

ALSO PRESENT: Vicky Haines – Parish Clerk
Ward Cllr David Wells
Members of the Public c.10

Public Participation

- (i) A member of the public thanked the local resident for cutting the grass verge along Barrow Road however stressed North Lincolnshire Council needs to action the cutting of the verges in Goxhill specifically near to junctions **ACTION: Clerk to contact NLC**
- (ii) A member of the public asked if the Council were still considering sanding the MUGA. Cllr Gathercole referred them to item 1906/28 as additional quotes have been received ready for consideration
- (iii) A member of the public asked if any information had been received regarding Neighbourhood Watch since the resignation of the coordinator. The Council updated the meeting the bank account was closed and the money was transferred to Lindsay Lodge directly from the bank.
- (iv) A member of the public raised the question regarding the monitoring cables located in various locations in the Village, North Lincolnshire Council to be contacted to clarify if the cables are testing traffic speed or counting vehicles **ACTION: Clerk to contact NLC**
- (v) Signage located on College Road is causing obstruction whilst at the cross roads. North Lincolnshire Council to be contract to relocation the 'Construction' signs **ACTION: Clerk to contact NLC**

MINUTES

1906/1 Apologies

Apologies for absence were received from Cllr Richard Hannigan and Cllr Peter Clark

1906/2 Declarations of Interests / Dispensations

RESOLUTION: No declarations or dispensations received

1906/3 Minutes of the Previous Meeting

- a. The Council considered the Minutes of the Goxhill Parish Council Meeting held on Thursday 9th May 2019 (*forwarded 09/04/19*).

RESOLUTION: Cllr Lawtey had informed the Council of 2 errors on 1905/7 and 1905/29. The minutes will be amended to reflect the true record then will be approved and signed.

1906/4 Clerks Report

(i) To receive report no further action

(ii) Insurance

RESOLUTION: The Clerk informed the meeting the insurance has been renewed

(iii) Skatepark

RESOLUTION: The Clerk informed the meeting the new Skatepark planning application has been submitted along with the grant application forms

1906/5 Disposal of office equipment

(i) Filing cabinet

RESOLUTION: The council agreed to dispose of the item and Cllr England asked the council if this could be donated to the library volunteers, all Councillors agreed

(ii) Electric Heater

RESOLUTION: The Council agreed for the heater to be advertised to be given away for free or if no interest the item to be given for scrap for schools

ACTION: Clerk

1906/6 Report from Ward Councillors

The Council considered suspension of the meeting to receive the Ward Councillors' Report.

RESOLUTION: That the meeting was temporarily suspended.

Ward Cllr David Wells informed the meeting of the following:

- (i) Ward Cllr David Wells had asked if the pot hole survey had been submitted to the Ward Councillors so they can organise a site visit. Cllr Simons informed the meeting some pot holes are being filled with tarmac
- (ii) New cabinet members in place Julie Reed has been appointed for Highways
- (iii) Traffic monitoring equipment located on Thornton Road and Barrow Road have been put in to place as originally the council requested for 40mph speed limit buffer zone and this equipment could be to identify a requirement.
- (iv) Cllr Evison is the new Mayor of Barton upon Humber and Cllr Clark has been appointed Deputy Mayor

Chair Mike Gathercole thanked Cllr Simons for her assistance with the pot hole survey

1906/7 Working Group Reports (for information only)

The Council received updates on Councillors' attendance at the following Working Group Meetings:

- Cemetery and Avenues Working Group
Everything looking good, hedging that was recently planted doing well
- Memorial Hall Working Group
Cllr Leaning informed the meeting everything is doing well. Cllr Lawtey asked where the meeting of the minutes can be found. Ann Carter to put the Clerk back on the circulation list
- Footpaths Working Group
Cllr England asked if the Council will be completing the section of path 62 located off Chapel Street, proof of ownership still not confirmed Ward Cllr David Wells investigate and confirm back to the Clerk. The Council agreed for this to be added to Julys meeting
- Playing Field Working Group
Path 62 has been completed.
Cllr England addressed Mr Ruddy regarding the bench repair on green ramper which Mr Ruddy confirmed he will complete asap.
Chair Gathercole thanked Mr Ruddy for his assistance in cementing the bins on the playing field back to their original location
- Millennium Green Working Group
Cllr Dunkley updated the meeting the area is looking tidy recently planted trees are doing well, working group are planning on planting some bulbs.
Cllr Dunkley asked the Council if the bench is going to be removed as it was noted as a hazard in the risk assessment, Cllr Lawtey kindly volunteered to see if he can repair the bench on site
- Parish Rooms Working Group
Cllr England informed nothing to update
Cllr Lawtey wanted clarification on how often the working groups need to meet and as they are working groups not committees there are no set guidelines however the council agreed for all working groups to meet before the next Council meeting

1906/8 Delegates Report (for information only)

The Council received the following updates on Councillors' attendance at meetings/conferences etc.

- Allotments – All allotment plots are now being rented
- ERNLLCA/NLC Town and Parish Council Liaison – ERNLLCA courses begin in July
- NATS (Police Liaison) – The next meeting is 27th June and the anti-social behaviour located on 'The Square' is on the agenda to be discussed
- CPRE - Cllr Lawtey updated builds on brown field sites are at a 5 year low and builds on green field sites are up. More than double of farm land, forest, gardens have been lost to housing in the same year as the brown field sites were reduced.
- Highways/ Environmental – Pot holes continue to be an issue however thanks to Cllr Simons the Council are dealing with the issue.
Cllr Gorbutt asked for clarification of land ownership of old railway line which is owned by Network Rail.
Cllr Gorbutt enquired if approval has been obtained for the ditch being back filled to create vehicular access at the property off Thorn Lane, Cllr Gathercole to pass property details to the Clerk.

ACTION: Clerk to liaise with NLC

1906/9 General Correspondence

RESOLUTION: No correspondence received

1906/10 Internal report & Annual Governance Statement

- (i) Clerk to report the internal auditor report to the Council

RESOLUTION: That the Council received a copy of the internal audit report

- (ii) Clerk to request the Council to answer the Annual Governance statement and give its approval

RESOLUTION: That the Council gave its approval for the annual governance statement

- (iii) Council to agree and the Chairman to sign the annual governance statements and record minute reference

RESOLUTION: That the Council agreed for the Chairman to sign the annual governance statement

Cllr Lawtey discussed an item noted on the audit report regarding the Council donating money to the Church and clarification has been given that this is something the Council are not allowed to do according to NALC

1906/11 Policy

To adopt the following policy

- (i) Social Media Policy

Cllr Lawtey asked the Council if the policy should include details of procedure of Councillors forwarding emails to members of the public originally sent from the Clerk, clarification was given this policy is aimed at social media

RESOLUTION: That the social media policy is to be adopted and that the Council agreed for the Facebook page to be used to provide information to members of the public however ensuring commenting is turned off

1906/12 Reserves

To consider where to allocate some of the funds in Goxhill Parish Councils reserves account
The council discussed monies could be used for the VE day celebration 2020, upgraded play equipment and an outdoor adult gym.

Cllr Leaning suggested to the Council the earmarked sum of £17K to be kept for future projects and the cost of the skatepark is to be paid for from the Councils current funds

RESOLUTION: That this is added to the agenda for the meeting in July to confirm spends

- 1906/13 Best Kept Village
 To consider how to organise village 'tidy up' ready for the best kept village judging day in July / August
 That the Council agreed for the Clerk to advertise the Best Kept Village on the Parish Council Facebook page and seek volunteers to gather on 13th and 14th July to assist in the village 'tidy up' The Memorial Hall, Bowling Green, Church and Chapel to be contacted to ask for help in ensuring their immediate areas are tidy.
RESOLUTION: Advertisement seeking volunteers to be put on Facebook and organise a meeting with Mr Richardson to help assist with Facebook
ACTION: Clerk
RESOLUTION: That areas requiring attention to be noted prior to the arranged meet up
ACTION: Councillors
- 1906/14 VPI Immingham OCGT Project
 To receive information
RESOLUTION: Information received, no further action
- 1906/15 Anti-Social Behaviour – The Square
 To discuss the ongoing anti-social behavior located on 'The Square'
 The Council suggested the landlord of the property is informed of the anti-social behaviour and there should be a team with NLC that would investigate. Cllr David Wells suggested to the Council as much information of the behaviour is gathered and submitted to NLC.
 Members of the public are urged to report any incident to the police and any information brought to the Councils attention will be taken to the NATS meetings. The next NATS meeting will take place on 27th June and Cllr Cleghorn and Cllr Cundell will represent the Council
RESOLUTION: Information to be sought and discussed at the next NATS meeting
ACTION: Cllr Cundell and Cllr Cleghorn
- 1906/16 Topple Testing and Cemetery General
 Once the topple testing has been complete the Council are to consider the following:
 (i) Procedure for unsafe memorials where there are no known family
 (ii) Procedure for an unsafe memorial where a family member is refusing to pay for the memorial to be made safe
RESOLUTION: The above items to be discussed once the topple testing has been completed so the Council have factual statistics of number of memorials that are deemed unsafe
- 1906/17 Auditor Costs
 To approve the invoice for Richard Dixon the internal auditor
RESOLUTIONS: The Council agreed to pay the audit costs of £697.00
- 1906/18 Risk Assessments
 To review the revised risk assessment documentation
 Cllr Lawtey previously liaised with the Clerk to review the existing risk assessments and Cllr Lawtey has kindly offered to review the documentation and carry out the risk assessments to a high standard to comply with the correct requirements. The Council welcomed Cllr Lawtey's kind suggestion
RESOLUTIONS: Risk Assessments to re-addressed and submitted to the Clerk once completed
ACTION: Cllr Lawtey
- 1906/19 Facebook
 To receive an update
 Cllr Gathercole updated the meeting that the investigation has been completed and the information has been submitted to NLC upon their request
RESOLUTION: Facebook report to be sent to NLC
ACTION: Cllr Gathercole

- 1906/20 VE Day
To consider Ideas for the VE day celebration in 2020
RESOLUTION: Cllr Gathercole suggested this item to be deferred to Julys meeting and was agreed by the Council **ACTION: Clerk**
- 1906/21 Neighbourhood Plan
To receive an update
Cllr Lawtey updated the Council an informal meeting took place recently to look at providing an information desk at the open gardens weekend and at the school fair, volunteers have been sought
- 1906/22 Planning/Consultations
To consider the following Planning Applications:
(i) Application No: PA/2019/841
Proposal: Outline planning permission for the erection of 9 dwellings with all matters reserved for subsequent approval
Site Location: Land east of Strathdee, Barrow Road, Goxhill, DN19 7LN
Applicant: R Tyson
To take comment
RESOLUTION: That the Clerk submit 'Objection' to this planning Application, please see appendix A for comments **ACTION: Clerk**
(ii) Application No: PA/2019/842
Proposal: Outline planning permission for the erection of 8 dwellings with all matters reserved for subsequent approval
Site Location: Land north of 6 Thornton Road Goxhill, DN19 7HN
Applicant: Mr R Tyson
To take comment
RESOLUTION: That the Clerk submit 'Objection' to this planning Application, please refer to appendix B for comments **ACTION: Clerk**
- 1906/23 Finance
a. The Council received notification of accounts paid by the Clerk under devolved authority LGA1972
b. The Council received accounts for payment
RESOLUTION: That the accounts listed be paid. **ACTION: Clerk**
c. APPENDIX B: The Council received Finance Reports and Bank Reconciliations for May 2019
RESOLUTION: That the Council receive the Finance report for May 2019 **ACTION: Clerk**
- 1906/24 Agenda for next and future
No items suggested for the next Council meeting
- 1906/25 Date of next Meeting
The Council confirmed the date, time and location of the next meeting as (subject to any change in circumstances):

Thursday 4th July 2019 at 7.00pm

in the Parish Room, Goxhill.

- 1906/26 Exclusion of the Public & Press To resolve the exclusion of the public and press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed
- 1906/27 Personnel
To update regarding grievance
Cllr Stancer updated the Council of the outstanding grievance and confirmed the information has been submitted to democratic services at NLC for investigation
Cllr Gathercole suggested the personnel committee membership be deferred to the next meeting once more information has been sought from NLC
- 1906/28 MUGA Maintenance
To consider quotations from the following companies in order to complete maintenance to the Muga:
(i) Playdale
(ii) Axo Leisure
RESOLUTION: That the Council agreed for Axo Leisure to undergo the maintenance on the MUGA **ACTION: Clerk**
- 1906/29 Path 64
To consider quotations from the following companies in order to complete the refurbishment to Path 64 (Trinity Close)
(i) GMS
(ii) Rob Snell
RESOLUTION: That the Council agreed for all prices to be submitted to NLC for them to decide which quote to use due to the path being part of the parish path scheme