

Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.00pm on **Thursday 5th September 2019** at the Parish Room, Goxhill

- PRESENT:** Cllr Mike Gathercole, Cllr Joanne Cleghorn, Cllr Roy Atkin, Cllr Freda Dunkley, Cllr Theresa Simons, Cllr Sam England, Cllr Marion Stancer, Cllr Charlie Leaning, Cllr Julie-Ann Cundell and Cllr Jack Lawtey
- ALSO PRESENT:** Vicky Haines – Parish Clerk
Ward Cllr Richard Hannigan
Ward Cllr David Wells
Ward Cllr Peter Clark
Members of the Public c.10

Public Participation

- (i) Cllr Gathercole read a letter received from Kim Slaughter reference the Goxhill Lifestyle group confirming due to the very successful activities the children have organised for Goxhill Lifestyle 2019 they are able to donate 5 or 6 picnic benches which are to be made by a local joiner and to be located in the playing field close to the MUGA for the parishioners to enjoy.
Cllr Gathercole apologised to the group for them not being included on the agenda and thanked the Lifestyle group on behalf of the Council for their generous donation.
RESOLUTION: The Council agreed for the Playing field working group to liaise with Goxhill Lifestyle to organise **ACTION: Playing Field Working Group**
- (ii) Aileen kindly presented to the Council a letter and document displaying ideas of turning the patch of green located on the land off Chapel street in to a wild meadow. Concerns were expressed over land ownership as it belongs to NLC however Ward Cllr Richard Hannigan offered his services to liaise with Freda to ensure permission is sought.
Chair Gathercole read out the letter from Aileen which discussed ideas of what additional work could be done throughout the year ready for the next years 'Best kept Village' competition.
The Council thanked Aileen for her hard work and expressed the Council are more than happy to work with Aileen.
- (iii) Mr Ruddy thanked the Council and Cllr England in assisting with the plaque for bench at green ramper

MINUTES

- 1909/1 Apologies
Apologies for absences were received from Cllr Gorbutt
- 1909/2 Declarations of Interests / Dispensations
a. The following Declarations of Interest were made:
Cllr England
1909/12 Skatepark – Pecuniary Interest
- 1909/3 Minutes of the Previous Meeting
a. To approve and sign as a true record the Minutes of the Goxhill Parish Council Meeting held on Thursday 4th July 2019 (*forwarded 12/07/19*).
RESOLUTION: That the Minutes were duly approved and signed.
b. To approve and sign as a true record the Minutes of the Goxhill Parish Council extraordinary meeting held on 1st August 2019
RESOLUTION: That the Minutes were duly approved and signed.
- 1909/4 Clerks Report
Received no further action

1909/5 Report from Ward Councillors

The Council considered suspension of the meeting to receive the Ward Councillors' Report.

RESOLUTION: That the meeting was temporarily suspended.

Cllr Hannigan updated the meeting that the local plan will be out for a 6-week consultation period at the end of September beginning of October and is important for the Parish to get involved as will deal housing and business allocations as well as local roads which will form NLCs policy.

Cllr Wells reiterated the local policy will be mapped around NLC's policy.

Cllr Wells also offered some advice regarding picnic benches that NLC slab underneath the picnic bench which assists with security and grass cutting. Also critical for the Council to hold an accident book.

1909/6 Planning/Consultations

To consider the following Planning Applications:

- (i) Application No: PA/2019/1063
Proposal: Outline planning application for 2 dwellings with appearance, landscaping and scale reserved for subsequent approval (Re submission of PA/2019/529)
Site Location: Rochester House, Ferry Road, Goxhill, DN19 7LA
Applicant: Gary Payne

RESOLUTION: That the Clerk submit 'Objection' to this planning Application. Objection attached
ACTION: Clerk

- (ii) Application No: PA/2019/1263
Proposal: Planning permission to erect single storey side Extension
Site Location: Hawthorn Cottage, Church Side, Goxhill, DN19 7HY
Applicant: J Stevenson

RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.
ACTION: Clerk

- (iii) Application No: PA/2019/1307
Proposal: Planning permission to erect bungalow with first floor living accommodation and detached garage
Site Location: Land rear of Maristan, Church Side, Goxhill, DN19 7HY
Applicant: Mr & Mrs Mark Tuplin

RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.
ACTION: Clerk

- (iv) Application No: PA/2019/1235
Proposal: Planning permission to redevelop the existing dwelling including the erection of a two storey link extension, erection of replacement garage, works of demolition and other alterations
Site Location: Crossing Cottage, Gatehouse Road, Goxhill, DN19 7LS
Applicant: Mr D Dickinson

RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.
ACTION: Clerk

- (v) Application No: PA/2019/1201
Proposal: Planning permission to erect a two-storey side and rear extension including roof lift
Site Location: Mia Casa, Ferry Road, Goxhill, DN19 7JZ
Applicant: Mr & Mrs Cox

RESOLUTION: That the Clerk submit 'No Objection' to this planning Application.
ACTION: Clerk

1909/7 Working Group Reports (for information only)

The Council received updates on Councillors' attendance at the following Working Group Meetings:

- Cemetery and Avenues Working Group
An overhanging tree near the gate was an issue but was quickly sorted by our contractor Jon Nettleton, new hedging is doing well however 100 additional Hawthorn will be required.
- Allotments – Cllr Gathercole has fixed the broken fencing however the 5 bar gate still needs removing in order for the post to be repaired, Council agreed for a specialist to be contacted to complete the work
RESOLUTION: Specialist to be contacted to complete the gate post repairs to the allotments **ACTION: Clerk**
- Memorial Hall Working Group – AGM went well and now a new enthusiastic team including younger keener people to move the hall forward.
- Footpaths Working Group – Nothing to report
- Playing Field Working Group – Looking good, some tree cases have been stolen which has resulted in some of the trees to struggle due to the high winds. Confirmed 5 posts are required. Cllr Gathercole informed the meeting 5 posts are available and can be used
RESOLUTION: That the tree posts are to be replaced **ACTION: Cllr Dunkley**
- Millennium Green Working Group – Vandalism to one of the benches that has been thrown in the ditch causing considerable damage. Jon Nettleton has recovered the bench and has kindly offered to repair it.
Evidence of fires being lit and drug misuse has been reported to the Council. The Council have agreed the drug misuse and vandalism are to be advertised in the Gander, On Facebook and notice boards to create awareness to parents. Also to be reported to the Police
RESOLUTION: Advert to be produced and advertised on Facebook, Noticeboards and the next gander issue **ACTION: Clerk**
RESOLUTION: That 5 x stolen tree posts, Damage to the Millennium Green bench, Fires in the Millennium Green and Playing Field and stolen plants to be Reported to the Police **ACTION: Clerk**
- Parish Rooms Working Group – Library numbers are up

Cllr Lawtey suggested to the Council Item 1909/18 – Parish Rooms security is moved for discussion under Parish rooms working group

RESOLUTION: That the Council agreed to move Item 1909/18 for discussion during Parish rooms working group

1909/18 Parish Rooms Security

To discuss the current Parish rooms security and implement improvements.

Cllr Lawtey raised concerns about the number of people who have access to the key code and alarm and suggested only the Clerk and cleaner requires access to the Parish Office.

Cllr England informed the Council that some of the library users use the Council office to read and use laptops.

Cllr England offered to change the key code and suggested if the room is to be locked a meeting is to be set up with the library volunteers to keep them informed. Cllr Lawtey offered to arrange this.

RESOLUTION: That access to the Parish room is to be secure and only accessible to the Clerk and Cleaner and a meeting to be arranged with the library volunteers
ACTION: Cllr Lawtey

1909/8 Delegates Report (for information only)

The Council received the following updates on Councillors' attendance at meetings etc.

- ERNLLCA/NLC Town and Parish Council Liaison – No update
- NATS (Police Liaison) – No update
- CPRE – No update
- Highways/ Environmental – No update

1909/9 General Correspondence
Discuss any correspondence received
Cllr Gathercole read out 2 emails received from Mel B and Marie Plant both in connection to the Scarecrow trail offering their services to help organise next year's event. Discussions took place amongst the Council if this event should be run by the Memorial Hall or the Council.
The Council agreed for the Scarecrow trail to be run by the Memorial Hall and to involve willing parishioners
RESOLUTION: That Ann Carter is contacted regarding the recently received correspondence and replies are made to the emails regarding the Councils decision
ACTION: Clerk

1909/10 Working Groups
To consider changing the working groups to committees
RESOLUTION: That the Council agreed to convert all working groups in to committees and dates for the first meetings to be organised and presented at Octobers Council meeting
ACTION: All Council

1909/11 Personnel Committee Disbanding
(i) To consider disbanding the current personnel committee on the grounds the Committee was not formed correctly at May's meeting
RESOLUTION: That the Council agreed to reform the Personnel committee due to being formed incorrectly at Mays meeting
(ii) To reform the Personnel committee
That the Council agreed for the Personnel committee to consist of 3 Council members and 2 reserves
RESOLUTIONS: That Cllr Simons, Cllr Cundell and Cllr Stancer where duly appointed on the personnel committee.
Cllr Lawtey and Cllr Dunkley where duly appointed for reserves on the personnel committee
(iii) To agree 'Terms of Reference' for the Personnel committee
RESOLUTION: That the Council agreed to the terms of reference presented to the Council.
Cllr Atkin opposed the vote due to some concerns he raised regarding the terms of reference

Cllr England left the room due to a pecuniary interest to item 1909/12

1909/12 Skate Park
To discuss the next approach after receiving the report from Environmental Health
Cllr Gathercole began by reading out the letter received by Peter Cain whom had raised various concerns of what insurance cover will be required and at what cost as the Skate park will not have restricted times of use, what facilities will be put in place regarding toilets and parking, will action be taken to satisfy the environmental report. Mr Cain expressed his disappointment with the lack of communication from the Parish Council regarding these issues over the last 5 years and stresses he feels the Skate Park should have managed times of usage.
Cllr Gathercole read his response email which satisfied the points raised and reassured members that the Parish Council will organise for an additional noise assessment to satisfy the Environmental requirements.
Mr Ruddy raised concerns over the new location submitted to the planning department as the new location doesn't indicate what was previously agreed at the informal meeting which took part on the playing field earlier this year. Cllr Dunkley confirmed Sports England had raised concerns of the new location still having interference with the goal post resulting the Council to submit to location nearer the corner of the field which was agreed by Council in Mays meeting.
Advice to be sought from North Lincolnshire Council regarding location clarification and revised noise assessment
RESOLUTION: That advice is sought by Scott Jackson regarding the submission of a more detailed location map and Design & Access statement Is to be revised
ACTION: Clerk and Playing Field Working Group

Cllr England re-joined the meeting

- 1909/13 Cemetery Fees
To agree the new Cemetery fees document which now includes fees for residents located outside of Goxhill
RESOLUTION: That the Cemetery fees document was approved by the Council and the document to be sent to the local funeral directors **ACTION: Clerk**
- 1909/14 Reserves
(i) To consider earmarking £5,000 for the VE Day celebrations in 2020
RESOLUTION: That the Council agreed to earmark £5,000 for the VE Day celebration
(ii) To confirm the £17,035.99 is from the Youth fund and not to be included in the Councils reserves
RESOLUTION: That the Council agreed that the £17,035.99 is from the youth fund and not to be included in the Councils reserves
- 1909/15 Non-attendance to training Courses
To consider a procedure for the cancellation of pre-booked paid
The Council agreed if a Councillor is to cancel a pre-booked training course at late notice, the Councillor is to try and find a replacement to fill the course. Cllr Wells informed the meeting that under these circumstances the Councillor is required to reimburse the Council the cost of the course.
RESOLUTION: The Council agreed that if this situation arises it is to be brought to Full Council to consider the outcome
- 1909/16 Memorial Hall Council representative
To elect one member to represent the Council on the Memorial Hall
RESOLUTION: That Cllr Simons is duly appointed as the Council representative on the Memorial Hall committee
- 1909/17 Best Kept Village Awards Ceremony
(i) To consider who to attend the Best Kept Village Awards Ceremony on Wednesday 2nd October 2019.
The council agreed for Cllr Simons, Cllr Dunkley and Cllr Stancer to attend the awards ceremony and an invitation to be sent to Mr and Mrs Nettleton the current contractors of the Cemetery. Cllr Simons suggested the previous contractor of the cemetery is contacted to thank them for their hard work prior to the new contractor starting.
RESOLUTION: Contact to be made to the current Cemetery contractor inviting them to the Best Kept Village awards ceremony and a letter of thanks to be sent to Mr Skipworth **ACTION: Clerk**
(ii) To discuss ideas of continuous improvements around the village.
Cllr Lawtey suggested to the Council item 1909/7 (ii) is deferred to Octobers meeting
RESOLUTION: That the Council agreed for item 1909/7 (ii) be deferred to Octobers meeting
- 1909/18 Parish Rooms security was agreed by Council to be moved and discussed after item 1909/7
- 1909/19 Parish Paths
(i) To update the Council on the current situation regarding the Parish paths cutting
That the Council was informed all Parish Paths have been cleared to a useable standard

(ii) To agree how many cuts to be scheduled in for 2020 at the cost of £591.60 per cut (8p per square metre)

Cllr Lawtey suggested item 1909/19 (ii) is deferred to the Paths committee

RESOLUTION: That Council agreed to defer item 1909/19 (ii) to the paths committee

(iii) To agree for one additional cut to be done in 2019 at the cost of £591.60

RESOLUTION: That the Council agreed for an additional cut to be done in 2019 at the cost of £591.60 and contact to be made **ACTION: Clerk**

1909/20 Full Council Meeting Start times

To consider changing the Council meeting start time from 7pm to 7.30pm effective from 1st October 2019

RESOLUTION: That Council agreed to change the Council meeting start times from 7pm to 7.30pm

1909/21 Lifestyle Bench donation

To agree where to locate the bench Wootton Wonders Lifestyle 2019 team has kindly donated to the Goxhill Parish

RESOLUTION: Acknowledgement email is to be sent to Wootton Wonders and the Playing Field working group to liaise to arrange location of donated benches

ACTION: Clerk and Playing Field Group

1909/22 Path 62

To consider the Council paying for path 62 (off chapel street) to be refurbished at the cost of £4040 plus VAT

RESOLUTION: That the Council agreed for the Contractor to begin works to Path 62 Off Chapel street and the Council will settle the cost **ACTION: Clerk**

1909/23 Finance

a. (i): To receive notification of accounts paid by the Parish Clerk under devolved authority LGA1972.

b. APPENDIX A(ii): To approve accounts for payment in September 2019

RESOLUTION: That the accounts listed be paid. **ACTION: Clerk**

c. APPENDIX A(iii): To approve accounts that were paid in August 2019

RESOLUTION: That the accounts were duly approved. **ACTION: Clerk**

d. APPENDIX C: To receive the Finance Report and Bank Reconciliation for July and August 2019

RESOLUTION: That the Council receive the Finance report for July and August 2019

1909/24 Agenda for next and future Meetings

To take note of any items for the next or future Agenda.

- Discuss members of the public receiving emails sent between Cllrs
- Council to consider having a meeting in August

1909/25 Date of next Meeting

To confirm the date, time and location of the next meeting as (subject to any change in circumstances):

Thursday 3rd October 2019 at 7.30pm

in the Parish Room, Goxhill.