

Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.30pm on **Thursday 3rd October 2019** at the Parish Room, Goxhill

PRESENT: Cllr Roy Atkin, Cllr Freda Dunkley, Cllr Theresa Simons, Cllr Sam England, Cllr Marion Stancer, Cllr Val Gorbitt, Cllr Charlie Leaning, Cllr Jack Lawtey, Cllr Mike Gathercole and Cllr Joanne Cleghorn

ALSO PRESENT: Vicky Haines – Parish Clerk
Ward Cllr David Wells
Members of the Public c.10

Public Participation

- A member of the public raised the question of having brown signs located on King Street showing access to the Church
- Library volunteers expressed their concerns to having the Parish rooms locked and unusable to library users and stressed more library volunteers are required. The Council agreed to discuss this in more detail on the correct item on the agenda
- A member of the public asked if agendas and minutes will be produced for the newly formed committee meetings and the Council confirmed these will be produced and decisions made at the committee meetings will be brought back to the full council meeting for ratification
- A member of the public asked who is responsible for hedge cutting alongside the church and the council confirmed this is NLC's responsibility
- Residents near to the school stressed the continuous parking issue during school times. Ward Cllr Wells informed the meeting he will discuss with NLC and will report back at the next Council meeting.
- A member of the public asked if the white lines located at Ruards Lane and Horsegate Field Road cross roads near the Memorial can be re-painted as they are no longer visible and difficult for road users to see the junction

MINUTES

1910/1 Apologies

Apologies for absences were received from Cllr Cundell, Ward Cllr Clark and Ward Cllr Hannigan

1910/2 Declarations of Interests / Dispensations

a. The following Declarations of Interest were made:

Cllr Sam England

1910/14 Skate Park - Pecuniary Interest

1910/3 Minutes of the Previous Meeting

a. To approve and sign as a true record the Minutes of the Goxhill Parish Council Meeting held on Thursday 5th September 2019 (*forwarded 12/09/19*).

RESOLUTION: *That the Minutes were duly approved and signed.*

1910/4 Clerks Report

Received no further action

1910/5 Report from Ward Councillors

The Council considered suspension of the meeting to receive the Ward Councillors' Report.

RESOLUTION: That the meeting was temporarily suspended

Ward Cllr Wells to chase the 40mph buffer zone which is to be located on Thornton Road and Barrow Road as well as the hedge cutting that needs doing on South end. Howe Lane resurfacing still to be addressed.

Ward Cllr Wells stressed to the Council the more issues are reported on the portal the more likely they will be actioned. Cllr Lawtey asked Ward Cllr Wells why the following planning applications are still outstanding: PA/2019/841, PA/2019/842, PA/2019/189 and this will be due to an objection and still awaiting reports from other departments before a final decision can be made.

1910/6 Planning/Consultations

To consider the following Planning Applications:

- (i) Application No: PA/2019/1417
Proposal: Planning permission to convert existing outbuilding into an annexe ancillary to the main dwelling
Site Location: Bridlington House, Howe Lane, Goxhill, DN19 7JD
Applicant: K Wailes

RESOLUTION: That the Clerk submit 'No Objection' to this planning application

1910/7 Committee Reports (for information only)

The Council received updates on Councillors' attendance at the following Committee Meetings:

- Cemetery and Avenues Committee - No date of first meeting presented to the Council
RESOLUTION: That the committee reverts back with a date to the Clerk
ACTION: Cemetery Committee

- Allotments Representative – All allotments are occupied and tenancy agreements have been sent out

- Memorial Hall Representative – Nothing to update

- Footpaths Committee – First meeting scheduled for Friday 11th October

Playing Field Committee – No date of the first meeting presented to the Council

RESOLUTION: That the committee reverts back with a date to the Clerk

ACTION: Playing Field Committee

- Millennium Green Working Group – The Council agreed to combine this committee meeting with the playing field committee meeting

- Parish Rooms Working Group – Date of first meeting scheduled for wc 14th October

1910/8 Delegates Report (for information only)

The Council received the following updates on Councillors' attendance at meetings etc.

- ERNLLCA/NLC Town and Parish Council Liaison – No update
- NATS (Police Liaison) – No update
- CPRE – No update
- Highways/ Environmental – No update

19010/9 General Correspondence

Cllr Gathercole read a letter received from a member of the public asking if the Council can replace the park gate with a soft closing gate to prevent loose dogs running in and young children escaping when the gate is left open.

Ward Cllr Wells suggested a community grant is applied for to complete the work

RESOLUTION: To liaise with NLC regarding a community grant and quote to be sought for a replacement soft close gate
ACTION: Clerk

Cllr Gathercole read a letter received from a resident located on South End/Churchside Stressing the fast moving traffic on south end continues due to drivers being presented with a national speed limit sign when approaching from Soff Lane.

Ward Cllr Wells advised the Clerk to email the points raised to Highways and copy Ward Cllr Wells

RESOLUTION: That contact to be made to highways regarding the change of speed limit signage
ACTION: Clerk

1910/10 Financial Regulations

To adopt the revised Financial Regulations document

RESOLUTION: That the Financial Regulations document was duly adopted

1910/11 Best Kept Village

To discuss the continuous improvement around the village

Cllr Dunkley presented to the Council the 2 awards received for Best Kept Cemetery and highly commended village. £50.00 worth of gift vouchers for Brigg garden centre have been received which was agreed to be spent and used in the Cemetery.

Plaques to be displayed at the Cemetery and outside the Parish Rooms.

RESOLUTION: That the plaques are displayed in the appropriate places

ACTION: Clerk

1910/12 Meeting in August

To consider holding a meeting in the month of August

RESOLUTION: That the Council agreed not to hold a meeting in the month of August

Cllr Lawtey asked the Council if they are happy for the Clerk to send out non sensitive planning applications and a decision to be made via email

Ward Cllr Wells advised the Council no planning application can be decided via email however the Clerk advised ERNLLCA had given conflicting information stating this can be done.

RESOLUTION: That extraordinary meetings are to be held to discuss all planning Applications where an extension cannot be granted

The Council referred back to Item 1910/11 to complete the discussion as described on the agenda

1910/11 Best Kept Village – Continued

To discuss the continuous improvement around the village

Cllr Dunkley updated the Council regarding her meeting with Cllr Hannigan and Chris Fairbrother from NLC regarding the land off Chapel Street and that the 2 designs one from Aileen and the other the Council had designed 2 years ago where presented and discussed. NLC have advised the Councils design is preferred and asked for the Council to complete a letter of application to be sent so the Parish Council can obtain a licence to treat the land as their own.

Cllr Dunkley suggested Aileen's idea of a wild Flower meadow can be implemented in the Playing Field alongside the ditch to the children's play area

RESOLUTION: That a letter of application along with the plans to be sent to NLC to allow for the licence to be sought before any plans are decided **ACTION: Clerk**

Cllr Dunkley updated the meeting that she had been in discussions with the Goxhill Lifestyle group and 6 benches are to be located in the playing field and 3 benches to be located in the back field of the cemetery.

The Council agreed for local contractors to be contacted to sought quotations to lay a secure base for all the benches to be placed on

RESOLUTION: That local contractors are contacted and quotes to be sought to installing and securing 6 x benches in the playing field, 3 x benches in the Cemetery's back field, 2 x benches from Wootton Wonders and Johnny Couplands bench

ACTION: Clerk

Cllr Simons informed the meeting that she is currently listing all the benches located around the village to assist with a maintenance schedule

1910/13 Blue Plaque scheme between Goxhill and Virginia Beach

To consider joining Virginia with the Blue Plaque Scheme

Cllr Atkin informed the meeting this was a suggestion made by Virginia Beach to Cllr Atkin and Michael Parker and it's a blue plaque to commemorate the connection between Goxhill and Virginia Beach.

That the Council agreed for 2 identical plaques to be produced one for Goxhill, location still to be agreed and the other one for Virginia Beach which will be located on the Goxhill Airfield tower that's now fully assembled and available as a visitor's attraction

RESOLUTION: That communications between and Council and Virginia Beach take place to establish some suitable wording and design clarification

ACTION: Clerk

Cllr England left the room due to pecuniary interest to item 1910/14

1910/14 Skate Park

To receive an update and confirm what action is to be considered

Cllr Lawtey explained to the Council the 2 locations that had been measured out, one which is the

current location and another which is located nearer the goal post to try and establish which location is likely to satisfy Sports England's and NLC Environmentals requirements, Environmental expressed concerns that there are no restrictions on times of usage which clarifies their concerns over the final location.

The Council agreed for the alternative location to be submitted as an amended location.

RESOLUTION: That the design and access statement is to be amended to remove the Incorrect wording and NLC to be contacted regarding the amended location.

Clarification to be sought from Environmental if a new noise assessment is required

ACTION: Clerk and Playing Field Committee

Cllr England re-joined the meeting

1910/15 Appeal PA/2019/468

To discuss and comment on the received appeal

That the Council discussed the original objections to the planning application and that the Council agreed to submit concerns that the dwelling is to be situated on a green field site and over vehicular access to the dwelling to the appeal.

RESOLUTIONS: That the discussed objections are submitted to appeal PA/2019/468

ACTION: Clerk

1910/16 Parish Rooms

To consider the following:

(i) To consider who will have access to the Parish Room key

That the Council agreed for the Clerk, Caretaker, library books delivery man, library volunteers, Cllr Gathercole, Cllr Lawtey and Cllr Gorbutt to have access to the parish rooms key code

(ii) To consider a procedure for issuing the key

That the Council agreed for a list to be kept of people who have access and for the code to be changed on a regular basis

(iii) To consider a procedure for opening and closing the Parish rooms for people/groups not on the access list

That the Council agreed that Cllr Gathercole, Cllr Lawtey and Cllr Gorbutt are the main points of contact for opening and closing the parish rooms should it be hired.

Cllr Gathercole discussed with the meeting the library volunteers concern that if the Parish rooms is locked and there is a problem with the Library computers they wouldn't be able to access the IT box to fix also the library volunteers use the parish rooms to store the trolley to prevent children from climbing on it during library hours.

Cllr Lawtey stressed the security requires improvement as the current state would not satisfy the insurance company should a theft occur and Cllr England suggested the key code box and alarm code can be changed to eliminate all people that currently have access.

Cllr Gathercole proposed that that the parish room be kept locked at all times unless in use by the Council, Clerk or agreed committee. Cllr Lawtey proposed an amendment that the parish room be kept locked but that the Library volunteers have access to a key to open the side door to the room as required. The volunteers would be responsible for ensuring that the door is locked at the end of any library session or whenever they don't require access. The amendment was passed by a majority of 7 Councillors

1910/17 Community Speed Watch scheme

To consider registering with the community speed watch scheme in Goxhill which will require 6 volunteers from the Parish

RESOLUTION: That the Council agreed to defer this item to Novembers meeting

1910/18 Crime Reduction Fund

To consider applying for the crime reduction fund and discuss what can be applied for and where it can be implemented

RESOLUTION: That the Council agreed to defer this item to Novembers meeting

1910/19 British Legion Donation

To consider donating £100 to British Legion

RESOLUTION: That the Council agreed to donating £100 to British Legion

- 1910/20 Neighbourhood Plan
To receive an update and to consider paying £348 to activate the survey monkey
RESOLUTION: That the Council agreed to pay £348 to activate the survey monkey
- 1910/21 North Lincolnshire Council Drainage Team drop in centre
To receive an update
RESOLUTION: That the council agreed to defer this item to Novembers meeting
- 1910/22 Public Clock Servicing
To consider the below clock servicing arrangements
(i) A 3 yearly servicing at the cost of £450 net and to be paid up front
(ii) An annual cost of £173 net and payments to be sent at the time of servicing
RESOLUTION: That the Council agreed to the 3 yearly servicing cost and the correct invoice to be paid **ACTION: Clerk**
- 1910/23 VE Day
To discuss the VE day celebrations
RESOLUTION: That the Council agreed to defer this item to Novembers meeting
- 1910/24 Local Plan Consultations – Traffic Growth in the Ferry Ward
To discuss the local plan and confirm the Councils support
That the Council agreed to support the Ward Councillors with the local plan
RESOLUTION: To liaise with NLC and confirm the Councils support with the local plan
ACTION: Clerk
- 1910/25 Finance
a. (i): To receive notification of accounts paid by the Parish Clerk under devolved authority LGA1972.
b. APPENDIX A(ii): To approve accounts for payment in October 2019
RESOLUTION: That the accounts listed be paid. **ACTION: Clerk**
c. APPENDIX C: To receive the Finance Report and Bank Reconciliation for September 2019
RESOLUTION: That the Council receive the Finance report for September 2019
ACTION: Clerk
- 1910/26 Agenda for next and future
 - To consider for an additional noticeboard to be purchased for outside the Parish Rooms
- 1910/27 Date of next Meeting
The Council confirmed the date, time and location of the next meeting as (subject to any change in circumstances):
Thursday 7th November 2019 at 7.30pm
in the Parish Room, Goxhill.
- 1910/28 Exclusion of the Public & Press To resolve the exclusion of the public and press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed
RESOLUTION: That the Council agreed to defer this item to Novembers meeting
- 1910/29 Emails
To discuss emails sent between councillors being shown to members of the public without the sender's permission
RESOLUTION: That the Council agreed to defer this item to Novembers meeting