

# Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.30pm on **Thursday 7<sup>th</sup> November 2019** at the Parish Room, Goxhill

**PRESENT:** Cllr Roy Atkin, Cllr Freda Dunkley, Cllr Theresa Simons, Cllr Sam England, Cllr Marion Stancer, Cllr Val Gorbutt, Cllr Charlie Leaning, Cllr Jack Lawtey, Cllr Mike Gathercole and Cllr Joanne Cleghorn

**ALSO PRESENT:** Vicky Haines – Parish Clerk  
Ward Cllr David Wells  
Members of the Public c.10

## Public Participation

- Update required on previously discussed double yellow lines on Chapel Street and Howe Lane
- The deteriorating road surface on Howe Lane up to the Railway crossing
- Additional noticeboard due to the extra committee meeting agendas and minutes that are to be published
- School Parking update

## MINUTES

1911/1 Apologies  
Apologies for absences were received from Ward Cllr Clark

1911/2 Declarations of Interests / Dispensations  
a. The following Declarations of Interest were made:  
Cllr S England  
1911/4 Skate Park - Pecuniary Interest  
1911/11(i) Planning Application – Personal Interest

1911/3 Minutes of the Previous Meeting

- To approve and sign as a true record the Minutes of the Goxhill Parish Council Meeting held on Thursday 3<sup>rd</sup> October 2019  
**RESOLUTION: That the Minutes were duly approved and signed.**
- To approve and sign as a true record the minutes of the Goxhill Parish Council Footpaths Committee meeting held on 11<sup>th</sup> October 2019  
**RESOLUTION: That the Minutes were duly approved and signed.**
- To approve and sign as a true record the minutes of the Goxhill Parish Council Cemetery Committee meeting held on Thursday 31<sup>st</sup> October 2019  
**RESOLUTION: That the Minutes were duly approved and signed.**
- To approve and sign as a true record the minutes of the Goxhill Parish Council Playing field and Millennium Green Committee meeting held on Thursday 31<sup>st</sup> October 2019  
**RESOLUTION: That the Minutes were duly approved and signed.**
- To approve and sign as a true record the minutes of the Goxhill Parish Council Parish Rooms Committee meeting held on Thursday 17<sup>th</sup> October 2019  
**RESOLUTION: That the Minutes were duly approved and signed.**

1911/4 Finance

- (i): To receive notification of accounts paid by the Parish Clerk under devolved authority LGA1972.
- APPENDIX A(ii): To approve accounts for payment in November 2019  
**RESOLUTION: That the accounts listed be paid. ACTION: Clerk**
- APPENDIX B: To receive the Finance Report and Bank Reconciliation for October 2019  
**RESOLUTION: That the Council received and approved the Finance report for October 2019**
- APPENDIX C; To approve the quarterly budget monitoring for Q1 and Q2  
**RESOLUTION: That the Council approved the quarterly budget monitoring**

1911/5 Single Councillor Representatives  
To receive an update from the following single Councillor

- Allotments Representative – Renewals complete and payments received apart from one
- Memorial Hall Representative – Dates confirmed for next year's fundraising events and confirmed date for VE day meeting in November

- 1911/6 Councillor Resignation Letter  
To acknowledge receipt of Julie-Ann Cundell's resignation letter  
That the Council acknowledged receipt of Julie-Ann Cundell's resignation letter  
  
(Cllr England left the meeting)
- 1911/7 Skate Park  
To confirm the Skate Park documentation is correct and ready for submission to NLC as an amendment  
**RESOLUTION: That the Council agreed to the revised location and paperwork ready for submission to NLC** **ACTION: Clerk**  
  
(Cllr Lawtey arrived at the meeting)
- 1911/8 Cemetery  
To approve the Cemetery committee to spend £500 on additional shrubbery for the Cemetery  
**RESOLUTION: That the Council agreed for the Cemetery committee to spend £500 on additional shrubbery** **ACTION: Committee**
- 1911/9 Clerks Report (Information Only)  
To receive  
The Council received a written report from the Clerk. No action required
- 1911/10 Report from Ward Councillors  
a. To agree that the Meeting be temporarily suspended to receive the Ward Councillors' Report.  
**RESOLUTION: That the meeting was temporarily suspended.**  
Ward Cllr Wells updated the meeting that the yellow lines at the school will be addressed once the weather improves. The white lines at the cross roads have been reported and will be actioned within 90 days. Still awaiting response regarding the buffer zones  
b. To consider any actions arising from the Report.  
**RESOLUTION: That no actions were raised from the report**
- 1911/11 Planning/Consultations  
To consider the following Planning Applications:  
(i) Application No: PA/2019/1700  
Proposal: Planning permission to demolish existing conservatory & erect a single-storey side extension  
Site Location: Glendene, South End, Goxhill, DN19 7NE  
Applicant: Mr D Burns  
**RESOLUTION: That the Clerk submit 'No Objection' and strongly recommend this planning Application.** **ACTION: CLERK**  
(ii) Application No: PA/2019/1763  
Proposal: Planning permission to retain boundary treatment (resubmission of PA/2019/623)  
Site Location: Chatalet, Churchside, Goxhill, DN19 7HY  
Applicant: Barbara Flint  
**RESOLUTION: That the Clerk submit 'No Objection' and strongly recommend this planning Application** **ACTION: CLERK**  
(iii) Application No: PA/2019/1703  
Proposal: Planning permission for a side extension to garage  
Site Location: 1 The Bridles, Goxhill, DN19 7GA  
Applicant: Mr & Mrs McWilliams  
**RESOLUTION: That the Clerk submit 'No Objection' and strongly recommend this planning Application.** **ACTION: CLERK**
- 1911/12 Delegates Report (for information only)  
To receive updates on Councillors' attendance at meetings/conferences etc.  
  - ERNLLCA/NLC Town and Parish Council Liaison – No matters were raised
  - NATS (Police Liaison) – No matters were raised
  - CPRE – Report from Cllr Lawtey received:

1. Changes to building regulations for new homes introducing low carbon heating and energy efficiency from 2025 – Something for Neighbourhood Plan to look at
2. Smart meter extending its roll out after 31/12/ 2020
3. Funding for pocket parks – Up to £15K to turn a piece of land in to a pocket park and £25K to renovate an existing pocket park
4. Places to ride sponsored by British Cycling encouraging people to use bikes
5. Neighbourhood Plan – Additional grant funding available which is £8K if certain criteria are met.
6. Village Hall improvement grants – Up to 20% of eligible costs with a minimum grant of £10K.
7. Grants for War Memorials is available however Cllr Atkin updated the meeting that he will discuss with Michael Parker.

**RESOLUTION: To establish if the War Memorial grant will include plaques**  
**ACTION: Cllr Simons**

1911/13

General Correspondence

Discuss any correspondence received

- A thank you card was received from Mrs Elliott thanking the Council for repairing the bench on Green Ramper and replacing the plaque
- Email received from National Grid Policy was all passing places be upgraded to NLC standards and then for all places will be retained post 2020. National Grid stated they had received a letter from a resident that passing place 6f should be returned to grass verge. The Council agreed that all passing places should be retained as per the policy agreed with NLC National Grid and the Parish Council. Ward Cllr Wells confirmed this was the policy.

1911/14

Retrospect Approval

To retrospect approval for the following items

- a. Footpath 62 playing field, quotation was revised from £7560 to £10480 net due to an increase in path width  
**RESOLUTION: That the Council agreed to the increase in price due to an increase in width**
- b. Footpath 62 Off Chapel street, Quotation was revised from £4040 to £7282.80 net due to an increase in path width  
**RESOLUTION: That the Council requested the contractor is contacted to clarify the price increase**  
**ACTION: Clerk**
- c. Trinity Close footpath, quotation was revised from £3050 to £3200 due to additional work required because of surface water  
**RESOLUTION: That the Council agreed to the increase in price due to the additional work carried out**
- d. The purchase of the replacement Laptop for Goxhill Parish Council at the cost of £579.00 including VAT  
**RESOLUTION: That the Council agreed to the purchase of the replacement Council Laptop**

Cllr Gorbutt advised the Council the Clerk has been asked to contact NLC regarding a post/barrier to be installed on Footpath 64 to prevent horse riders using it

1911/15

Soft Close Gate for Children's play area

To approve the cost of £1129.63 to replace and install a soft closing gate in the Children's play area which meets all the required standards

**RESOLUTION: That the Council agreed to purchase the soft close gate**  
**ACTION: Clerk**

1911/16

Community Grant

To consider how much money will be paid towards the Soft Close gate by the Council

**RESOLUTION: That the Council agreed to pay £560.00 towards the soft close gate and the relevant paperwork to be completed**  
**ACTION: Clerk**

1911/17

Grit for Winter

To consider receiving from NLC maximum of 2 tonne of grit which is available in 1 tonne bags That the grit has been delivered to the Parish Rooms carpark so no further discussion required. Suggested the grit is put on a pallet to protect the concrete.

Cllr Gathercole answered the Parish Rooms telephone and spoke to Hazel Altoft regarding severe flooding at her premises. Cllr Gathercole advised Hazel the Council would discuss this after the meeting

1911/18 Parish Rooms Kitchen

To consider installing a hot water tap and connecting to the boiler so the Parish rooms will have hot running water

**RESOLUTION: That the Council agreed to install a hot water tap and for Quotations to be sought and considered at the next committee meeting**      **ACTION: Clerk**

1911/19 Code of Conduct

To consider adopting the 2019 revised Code of Conduct

**RESOLUTION: That the Code of Conduct was duly adopted**

1911/20 Additional Notice board for the Parish Rooms

To approve for an additional noticeboard to be put up outside the Parish Rooms

**RESOLUTION: That the Council agreed for this item to be considered at the next Parish Rooms committee meeting**      **ACTION: Parish Rooms Committee**

1911/21 Trees

To consider where to plant the donated trees

**RESOLUTION: That the Council agreed for Cllr Dunkley to organise**

**ACTION: Cllr Dunkley**

1911/22 Agenda for next and future Meetings

To take note of any items for the next or future Agenda

- Christmas Tree for the Parish Rooms
- VE Day update
- Community Speed Watch
- Drainage Update

1911/23 Date of next Meeting

To confirm the date, time and location of the next meeting as (subject to any Change in circumstances):

**Thursday 5<sup>th</sup> December 2019 at 7.30pm**

**in the Parish Room, Goxhill.**

1911/24 Exclusion of the Public & Press to resolve the exclusion of the public and press, Under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed

1911/25 Emails

To discuss emails being sent between Councillors being shown to members of the public without the sender's permission

Cllr Leaning and Cllr Atkin left during this discussion

The Council discussed and clarification was confirmed that emails being to members not on the Council which is discussing Council business is a breach in the code of conduct and this is forbidden to happen unless the sender gives their permission for the email to be circulated.