

# Goxhill Parish Council Minutes

Minutes of the Goxhill Parish Council Meeting held at 7.30pm on **Thursday 6<sup>th</sup> February 2020** at the Parish Room, Howe Lane, Goxhill

PRESENT: Cllr Roy Atkin, Cllr Freda Dunkley, Cllr Sam England, Cllr Val Gorbutt, Cllr Charlie Leaning, Cllr Jack Lawtey, Cllr Mike Gathercole, Cllr Marion Stancer, Cllr Theresa Simons, Cllr Joanne Cleghorn and Cllr Ged Kirwan

ALSO, PRESENT: Vicky Haines – Parish Clerk  
Ward Cllr David Wells  
Members of the Public c.10

## Public Participation

- All members of the public present were present for specific items on the agenda

## MINUTES

- 2002/1 Apologies  
Apologies for absences were received from Ward Cllr Clark
- 2002/2 Declarations of Interests / Dispensations
- a. The following Declarations of Interest were made:
- |                     |                              |                      |
|---------------------|------------------------------|----------------------|
| <u>Cllr Lawtey</u>  |                              |                      |
| 2002/8 (i)          | Planning Application         | - Personal Interest  |
| 2002/15 (iii)       | Memorial Hall VE Day Funding | - Personal Interest  |
| <u>Cllr Gorbutt</u> |                              |                      |
| 2002/8 (i)          | Planning Application         | - Pecuniary Interest |
| <u>Cllr Atkin</u>   |                              |                      |
| 2002/8 (i)          | Planning Application         | - Personal Interest  |
| 2002/15 (iii)       | Memorial Hall VE Day Funding | - Pecuniary Interest |
| <u>Cllr England</u> |                              |                      |
| 2002/8 (i)          | Planning Application         | - Personal Interest  |
| <u>Cllr Simons</u>  |                              |                      |
| 2002/8 (i)          | Planning Application         | - Personal Interest  |
| 2002/15 (iii)       | Memorial Hall VE Day Funding | - Pecuniary Interest |
| <u>Cllr Leaning</u> |                              |                      |
| 2002/8 (i)          | Planning Application         | - Personal Interest  |
| 2002/15 (iii)       | Memorial Hall VE Day Funding | - Pecuniary Interest |
- b. The following Dispensations were granted
- Cllr England  
2002/15 (iii) - Memorial Hall VE Day Funding
- 2002/3 Minutes of the Previous Meeting
- a. To approve and sign as a true record the Minutes of the Goxhill Parish Council Meeting held on Thursday 9th January 2020  
**RESOLUTION: That the Minutes were duly approved and signed.**
- b. To approve and sign as a true record the Minutes of the Goxhill Parish Council Footpaths Committee Meeting held on Thursday 16th January 2020  
**RESOLUTION: That the Minutes were duly approved and signed.**
- c. To approve and sign as a true record the Minutes of the Goxhill Parish Council Parish Rooms Committee Meeting held on Thursday 16th January 2020  
**RESOLUTION: That the Minutes were duly approved and signed.**
- d. To approve and sign as a true record the Minutes of the Goxhill Parish Council Cemetery Committee Meeting held on Thursday 16th January 2020  
**RESOLUTION: That the Minutes were duly approved and signed.**
- e. To approve and sign as a true record the Minutes of the Goxhill Parish Council Playing Field / Millennium Green Committee Meeting held on Thursday 16th January 2020  
**RESOLUTION: That the Minutes were duly approved and signed.**

2002/4 Finance

a. (i): To receive notification of accounts paid by the Parish Clerk under devolved authority LGA1972.

b. APPENDIX A(ii): To approve accounts for payment in February 2020

**RESOLUTION: That the accounts listed be paid.**

**ACTION: Clerk**

c. APPENDIX B: To receive the Finance Report and Bank Reconciliation for January 2020

**RESOLUTION: That the Council received and approved the Finance report for January 2020**

d. To approve the budget monitoring figures for Q3

Cllr Lawtey suggested to the Council a moratorium is put on spends for the remainder of the financial Year apart from contractual work due to an overspend in comparison against budget

**RESOLUTION: That the Q3 budget monitoring figures were duly approved and the council agreed to the Moratorium on spends for the remainder of this financial year**

2002/5 Single Councillor Representatives

To receive an update from the following single Councillor

- Allotments Representative – Nothing to report
- Memorial Hall Representative – Replacement caretaker is under way and everything else running well

2002/6 Clerks Report (Information Only)

To receive

The Council received a written report from the Clerk. No action required

2002/7 Report from Ward Councillors

a. To agree that the Meeting be temporarily suspended to receive the Ward Councillors' Report.

**RESOLUTION: That the meeting was temporarily suspended.**

Ward Cllr Wells updated the meeting that the white lines are due to be redone on Horsegate Field Road / Ruards Lane shortly. Howe Lane resurfacing to be put back until March due to other works and diversions in the village. Cllr Wells to receive an update regarding the Howe Lane and Chapel Street double yellow lines and buffer zones.

Confirmation that the Clerk now receives a road closure list from Highways

**RESOLUTION: That no actions were raised from the report**

**Cllr Gorbutt left the room due to a pecuniary interest on item 2002/8 (i)**

2002/8 Planning/Consultations

To consider the following Planning Applications:

- (i) Application No: PA/2020/80  
Proposal: Planning permission to erect a side extension to existing mechanic workshop  
Site Location: Poplar View, Soff Lane, Goxhill, DN19 7NA  
Applicant: Mr T Shephardson

**RESOLUTION: That the Clerk submit 'No Objection' and strongly recommend this Planning Application.**

**ACTION: CLERK**

**Cllr Gorbutt returned to the room**

- (ii) Application No: PA/2019/2116  
Proposal: Planning permission to create a new access, erect boundary wall and erect detached garage  
Site Location: Homefield, Thorn Lane, Goxhill, DN19 7JE  
Applicant: Martin Cawkwell

**RESOLUTION: That the Clerk submit 'Objection' to this Planning Application On the basis the already built wall encroaches the highway and the council**

**suggested Highways are contacted to investigate**

**ACTION: CLERK**

2002/9 Delegates Report (for information only)

To receive updates on Councillors' attendance at meetings/conferences etc.

- ERNLLCA/NLC Town and Parish Council Liaison – Nothing to report
- NATS (Police Liaison) – The next meeting is scheduled for 23<sup>rd</sup> April 2020 and the Memorial Hall has been approached to hold the meeting their however no availability. Cllr Wells informed the meeting there have been recent reports of thefts including Tractor navigation systems
- CPRE – Nothing to report
- Highways/Environment – Manhole cover loose on Stothards Lane. Tree branches located between Chestnut Lane and Manor Lane are hanging over the path which could become a potential hazard

2002/10 General Correspondence

Discuss any correspondence received

No Correspondence received

2002/11 Internal Auditor

To consider using Richard Dixon to carry out the 2019/2020 internal audit

**RESOLUTION: That Richard Dixon is appointed to carry out the 2019/2020 audit and contact to be made**

**ACTION: Clerk**

2002/12 Footpaths Co-option

To consider co-opting Cllr Ged Kirwan on to the footpaths committee

**RESOLUTION: That Cllr Kirwan be co-opted on to the Footpaths Committee and all future committee information to include Cllr Kirwan**

**ACTION: Clerk**

2002/13 Footpaths Cutting

To consider including the NLC path schedule in with the village Path cutting for 2020 now that the costings have been confirmed

That the council agreed to defer this to the Footpaths Committee to consider

**RESOLUTION: That a committee meeting to be scheduled to consider which paths are to be cut in 2020**

**ACTION: Clerk**

**RESOLUTION: That a list off all the paths that require cutting are collated and submitted to NLC as their schedule is incomplete**

**ACTION: Clerk**

**RESOLUTION: That all official path maps are circulated around all Footpaths committee members**

**ACTION: Clerk**

2002/14 Memorial Hall

To update the meeting regarding the Memorial Hall and Parish Council legalities

Cllr Gathercole updated the meeting that all documentation has been emailed to the Solicitor and correspondence between the Parish Council and the Solicitor is on-going. Clarification that the £6,000 grant money is still set aside awaiting confirmation of the building ownership. Should the result be that the Parish Council are responsible for the building, the £6000 will be considered to remain with the Parish Council for any repairs and upkeep. Should it be confirmed that the Parish Council are not liable for the building the £6000 grant request from the Memorial Hall will be re-considered at the next scheduled meeting

**RESOLUTION: That frequent contact is made with the Solicitor ensuring clarification is received as a matter of urgency**

**ACTION: Clerk**

2002/15 VE Day Funding Allocation

To consider allocating the following funds towards the VE Day Celebration

WI - £700.00

**RESOLUTION: That £700.00 is allocated to WI for the VE Day celebration and funds to be transferred by the end of February 2020**

**ACTION: Clerk**

1. Bell Ringers - £200.00

**RESOLUTION: That £200.00 is allocated to The Bell Ringers for the VE Day celebration and funds to be transferred by the end of February 2020**

**ACTION: Clerk**

**Cllr Simons, Cllr Atkin and Cllr Leaning left the room due to a pecuniary interest**

**Cllr England remained in the room due to a granted dispensation**

2. Memorial Hall - £2,117.21

That a discussion took place regarding the listed items from the Memorials Halls application and all was approved apart £1100 for the full cost of the 10-piece band. Cllr England requested the names of each Cllrs vote was registered within the minutes.

(Cllr Kirwan, Cllr Dunkley and Cllr Cleghorn were for the allocation of the band and Cllr Gorbutt, Cllr Lawtey, Cllr Stancer and Cllr Gathercole were against the allocation for the band due to an unconfirmed clarification if all villagers are welcome to the VE Day events that are taking place whilst the Pop-up Pub is running)

£250.00 for Lincolnshire Fenn Crafts was also not approved by the Council (Cllr Kirwan, Cllr Cleghorn and Cllr Gathercole were for the allocation of Lincolnshire Fenn Crafts and Cllr Gorbutt, Cllr Lawtey, Cllr Stancer and Cllr Dunkley were against the allocation for the Lincolnshire Fenn Crafts). Cllr Lawtey raised the question if Family Hands will be taking part in an area of the Memorial Hall that won't be within the licensed premises, however layout has not yet been determined so no definitive answer could be given.

Clarification given that once the funds have been allocated to the local organisations no receipts are required for the Council.

**RESOLUTION: That £767.21 is allocated to The Memorial Hall for the VE Day celebration and funds to be transferred by the end of February 2020**

**ACTION: Clerk**

Brownies - £100.00

**RESOLUTION: That £100.00 is allocated to The Brownies for the VE Day celebration and funds to be transferred by the end of February 2020**

**ACTION: Clerk**

2002/16 VE Day Gander Article

To agree the draft VE Day gander article

That the Council did not agree to the gander article

2002/17 Trading Standards 'Public Space Protection Order's

To consider identifying areas within the village that are subject to anti-social Behaviour and submit to NLC ready for them to review their current PSPO

That the Council wanted to consider the following areas within Goxhill

- Millennium Green on the grounds of Vandalism, substance misuse, anti-social behavior
- Playfield Number 1 on the grounds of Vandalism, Substance misuse, anti-social behavior
- Goxhill Train Station on the grounds of Vandalism, Substance misuse, anti-social behavior
- Land off Chapel Street on the grounds of anti-social behaviour

2002/18 Neighbourhood Plan

To consider allocating £521.00 from the Councils reserves to the Neighbourhood Plan

That the Council agreed to allocate £521.00 from the reserves to assist with Neighbourhood Plan until their funds are granted

2002/19 Neighbourhood Plan Update

To receive an update

That the consultation survey has been launched and has been running for a couple of weeks and will be available until 29<sup>th</sup> February 2020 unless the committee consider extending depending on the response rates.

The survey is available online and in paper form, the funding for the printed copies to be printed has been sponsored by 3 local companies; The Tile Works, Keigar Homes and Barricks Haulage. As of the end of January 2020 it was recorded that there were 66 online responses and a number of paper copies were received which are now being inputted in to the online survey so all answers are collated. The next meeting has been scheduled for 13<sup>th</sup> February 2020 where the junior survey will be discussed ensuring the correct audience is targeted with the effect to run for a period of 4 weeks. North Lincolnshire Council are due to published their consultation period for the Local Plan, which will work in conjunction to Goxhill's Neighbourhood Plan.

2002/20 Land Off Chapel Street

To update the current situation regarding the land off Chapel Street

That Goxhill Parish Council have signed the relevant paper work which has been returned to the solicitors and now awaiting confirmation

**RESOLUTION: That the Solicitor is contacted for an update**                      **ACTION: Clerk**

2002/21 Blue Plaque

To update and consider the design to be used for the UK Goxhill Memorial

That it has been decided that the UK and American plaque will have separate wording but will have the same pictures and wording around the outside to confirm the unity.

In regards to the UK wording some suggestions were discussed at the meeting

**RESOLUTION: That the wording for the UK plaque is amended slightly and re-circulated to the Councillors**                      **ACTION: Clerk and Cllr Atkin**

2002/22 Community Speed Watch

To receive and update and consider the following

- (i) That Goxhill Parish Council register an interest in taking part in Community Speed Watch now sufficient number of volunteers have been sought

**RESOLUTION: That the Council agreed to register for the community speed watch and the relevant contact to be informed**                      **ACTION: Clerk**

- (ii) That locations are identified within the village that should be speed monitored

**RESOLUTION: That Thornton Road, Ferry Road, Barrow Road and Howe Lane/Horsegatefield Road are submitted to Humberside Police as identified target areas**                      **ACTION: Clerk**

2002/23 Agenda for next and future Meetings

To take note of any items for the next or future Agenda.

No items put forward

2002/24 Date of next Meeting

To confirm the date, time and location of the next meeting as (subject to any Change in circumstances):

**Thursday 5th March 2020 at 7.30pm**

**in the Parish Room, Goxhill.**

2002/25 Exclusion of the Public & Press to resolve the exclusion of the public and press, Under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing

due to the confidential nature of the business be discussed

**RESOLUTION: That the Council agreed to exclude the press and public**

2002/26 Ditch clearance on Green Ramper and near the Children's play area

To consider quotations from the following to carry out further ditch clearance

1. John Finch

That the Council reiterated that a moratorium has been agreed not to approve any additional work for the remainder of this financial year.

That the Council agreed for ditch A (location before the allotments), Part of ditch B (Alongside the allotments section) and Ditch C (In the Playing Field)

**RESOLUTION: That Jonathan Foulston is contacted via letter asking if he will be clearing any of the ditch that borders this land on Green Ramper**

**ACTION: Clerk**

2002/27 Personnel Meeting Minutes

To approve and sign as a true record the Minutes of the Goxhill Parish Council Personnel Meetings that were held on

a. Thursday 30th January 2020

**RESOLUTION: That the minutes from the Personnel meeting were duly approved**

b. Thursday 23rd May 2019

**RESOLUTION: That the minutes from the Personnel meeting were duly approved**

c. Tuesday 8th January 2018

**RESOLUTION: That the minutes from the Personnel meeting were duly approved**