

# Goxhill Parish Neighbourhood Plan Steering Committee Minutes

Minutes of the Steering Committee meeting held at 7:00pm on Wednesday 3rd July 2019 at The Parish Rooms, Howe Lane, Goxhill

Present: Jack Lawtey, Paul Morgan, Freda Dunkley, Stan Robertson and Vicky Haines

## Minutes

- 1904/1 Apologies  
To note apologies for absence  
Apologies were received from Lucy Bedford, Jeff Teasdale and Jane O'Flynn
- 1904/2 Minutes of the previous meeting  
(a) The Steering group considered the minutes of the Neighbourhood plan meeting held on Wednesday 3<sup>rd</sup> April 2019  
**RESOLUTION: The minutes were duly approved and signed**  
(b) The Steering group considered the minutes of the Neighbourhood plan meeting held on Tuesday 4<sup>th</sup> June 2019  
**RESOLUTION: The minutes were duly approved and signed**
- 1904/3 Committee Secretary  
To confirm GPC Clerk as GNPSA secretary  
**RESOLUTION: That the Goxhill Parish Clerk be appointed as secretary**
- 1904/4 Resignation letters of Committee Members  
Phil Roberts and Emma Abbott  
The Chair Jack Lawtey read to the steering group both resignation letters which lead to a discussion why the members had resigned from the group
- 1904/5 Election of Vice-Chair  
To elect a Vice-Chair for the Steering Group  
Jeff Teasdale had approached Jack Lawtey prior to his holiday and proposed Paul Morgan to be appointed Vice-Chair. Paul Morgan was happy with this suggestion and it was unanimously agreed by the committee  
**RESOLUTION: That Paul Morgan was duly appointed as Vice Chair**
- 1904/6 Election of Publicity and Community Engagement Officer  
To elect a Publicity and Community Engagement Officer for the Steering Group.  
Jeff Teasdale had approached Jack Lawtey prior to his holiday that he is happy to continue working on this and the steering group agreed for Jeff Teasdale to continue as the publicity and community engagement officer  
**RESOLUTION: That Jeff Teasdale be appointed the Publicity and Community Engagement Officer**
- 1904/7 Update of current position with NLC  
Jack Lawtey read the following correspondence received from Dave Lofts at NLC  
  
*"We're in the final throes of preparing the Local Plan and mapping for senior officers/Members before it goes out for the final round of consultation (Preferred Options) which we expect to be during the summer.*

*I prepared the Cabinet Report with recommendation for approval a couple of weeks ago. I'm*

*afraid I've not heard anything but will continue to chase it up with colleagues. There is an Executive Cabinet Briefing on 1st July but I'm not sure if the Goxhill report will be considered then or at a stand-alone Briefing.*

*Good news that you're still promoting the NP! Let me know if you need any input from me”*

Jack Lawtey confirmed to the steering committee we still await formal confirmation of the Neighbourhood plan set up.

1904/8

Report of Information Days – Open Gardens & School Fayre

Paul Morgan updated the meeting that the progress of the open gardens was overall successful with interest from some new Goxhill residents as well as good engagement with some members of the public who were willing to get involved. Jeff Tessdale and Emma Abbot also assisted during the first day of the event. Members of the public were very accommodating with completing surveys.

Paul Morgan to write a brief report of the comments and feedback received from members of the public for filing.

Jack Lawtey updated the meeting of the progress at the school fair and confirmed positive responses were received, conversations with members of the public regarding outstanding developments in the village took place. 11 children took the quiz designed by Jeff Tessdale to try and involve the younger generation; suggestions were made of a youth club, Swimming Pool, café and Pub required in the village.

Jack Lawtey to write a brief report of the comments and feedback received from members of the public for filing

1904/9

Agenda for next meeting

To take note of any items for the next meeting

- (i) Receive report from Dave Lofts NLC
- (ii) Drainage – Freda Dunkley to chase NLC for awaited information and contact Phil Roberts regarding any information he has on the subject and report back with findings
- (iii) Survey Report – Work through the document at the next meeting and finalise. Clerk to print of copies ready for the next meeting

Jack Lawtey suggested re-evaluating the original list of interested parties and interest received via email in order to increase the numbers on the steering committee and to invite to the next steering committee meeting.

Stan Robertson confirmed he is happy to work on natural environment and Community Facilities groups.

Stan Robertson suggested to the meeting cycle paths to be implemented on the busy roads such as Barrow Road, Jack Lawtey advised for Barrow to be contacted

1904/10

Date of next Meeting

To confirm the date, time and location of the next meeting

**Thursday 15<sup>th</sup> August 2019 at 7.00pm**

**in the Parish Room, Goxhill**