

Goxhill Parish Neighbourhood Plan Steering Committee Minutes

Minutes of the Steering Committee meeting held at 7:00pm on Thursday 15th August 2019 at The Parish Rooms, Howe Lane, Goxhill

Present: Jack Lawtey, Paul Morgan, Stan Robertson, Jeff Teesdale, Vicky Kulleseid, Matt Kulleseid.

Minutes

- 1908/1 Apologies
To note apologies for absence
Apologies were received from Dave Lofts, Freda Dunkley, Vicky Haines, Lucy Bedford
- 1908/2 Minutes of the previous meeting
(a) The Steering group considered the minutes of the Neighbourhood plan meeting held on Wednesday 3rd July 2019
RESOLUTION: The minutes were duly approved and signed
- 1908/3 Welcome to new members
Vicky and Matt Kulleseid were welcomed into the Steering Group by the Chair.
- 1908/4 Update from NLC
Unfortunately Dave Lofts was unable to attend the meeting, therefore he was unable to update the group. The Chair informed the group that NLC have finally designated Goxhill Parish as a Neighbourhood area and we are now able to officially proceed with the preparation of our Neighbourhood Plan.
- 1908/5 Drainage
As we had already been informed by Clr Hannigan that NLC had completed their review of Flooding and Drainage concerns in the Goxhill area and that they had arranged an open meeting in the village on Wednesday 25th September 2019 it was felt that there was nothing further to say on the subject until after the open meeting.
The Chair asks that all members of the committee try to attend the Open Meeting to gain a full understanding of the issues identified by NLC, to identify why they have undertaken the review and why they plan to do the work now and all at once.
- 1908/6 Survey Report
There was a good discussion round the table about the reasons for, size of and methods of distribution of the survey. PM stated that 16 pages is the max that a survey should be and that the average seemed to be 13-14 pages. SR felt that it was too big and that we should split it into separate surveys under specific headings. JT agreed but said that distribution and collating the results would be difficult. VK asked about the number of households and possible number of adults in the village. It was pointed out that as the plan could take 4-5 yrs it would be relevant for most teenagers to add their comments.
It was agreed that the two options for completing the survey would be paper copy and on line using something like Survey Monkey, the advantage of the online option is that the system collates the results for us and that we could input the paper copies ourselves.
We decided to work through the 1st draft and see what was left afterwards as this may reduce the size of the survey to a more manageable one.
There is an attached document with the agreed amendments to the survey document.
Actions:
All committee members to read the amendments in conjunction with the survey and reply asap if they disagree with the changes.
VK to draft and opening page to sell the survey.
JL to ask P Richardson if he would make the alterations to the document.
MK to make enquiries regarding the best survey engine and how to go about setting it up.
JL to send a copy of the revised draft to D Lofts for his comments as to style and content.

Volunteer required to write the page 2 paragraph on aims and objectives.

1908/7

Agenda for next meeting

1. NLC Flood Risk and Drainage Team Open meeting report and discussion
2. Survey document review and distribution decision

1908/8

Date of next Meeting

To confirm the date, time and location of the next meeting

Wednesday 9th October 2019 at 7.00pm

in the Parish Room, Goxhill