

# Goxhill Parish Neighbourhood Plan Steering Committee Minutes

Minutes of the Steering Committee meeting held at 7:00pm on Wednesday 9<sup>th</sup> October 2019 at The Parish Rooms, Howe Lane, Goxhill

Present: Jack Lawtey, Paul Morgan, Stan Robertson, Jeff Teesdale, Vicky Kulleseid, Matt Kulleseid, Dave Lofts

## Minutes

- 1910/1 Apologies  
To note apologies for absence  
Apologies were received from Freda Dunkley, Vicky Haines, Shirley Tull
- 1908/2 Minutes of the previous meeting  
(a) The Steering group considered the minutes of the Neighbourhood plan meeting held on Thursday 15<sup>th</sup> August 2019  
**RESOLUTION: The minutes were duly approved and signed**
- 1910/3 NLC Flood Risk and Drainage Team  
The committee discussed the information received from the Open Meeting held on 25/9/19.  
1. The areas identified are the same as the ones known about from the flooding in 2007.  
2. This is just the start of the process and they are now considering what action to take and where to fund it from.  
3. Any likely works are at least 12-18 months from starting.  
4. DL suggested that should the GPNP propose housing located in the identified flood areas we could request funding and technical support as part of our preparation.  
5. It was pointed out that following the 2007 flooding NLC had imposed a building moratorium in Goxhill. It was proposed and agreed to recommend that GPC ask for a further moratorium as a result of the current information.  
**Action: JL to take the recommendation to the next GPC meeting.**
- 1910/add Update from NLC  
Dave Lofts informed the committee that the next stage of the NLC Local Plan consultation was about to be announced. This will be a 6 week consultation on the councils Preferred Option and he expected it to be announced at the end of October. He suggested that we make use of this to link into our Survey. He pointed out that the local briefing days would be at Barton and Ulceby and that it may be possible to have a GPNP table at one or both of them.  
Dave went on to remind the committee that the Neighbourhood Plan is a land use based document and an evidence based document resulting from consultation and engagement and for this reason he welcomed our meet and greet days and our survey about to be launched. He reminded us that analysis of the results will be the starting point for the Vision Statement and that the strands leading from the vision will become the Objectives and ultimately the Policies of the NP.  
DL stated that previously he had arranged consultation days for NPSG's with NLC officers for briefings on subjects such as Planning, Drainage, Highways ect. The committee agreed that this would be useful in 2020 when we have the survey results. He also said that use of the GPC website is good for transparency and keeping the public informed but that we may wish to consider having our own website in about 18 months time.  
He also offered to provide the committee with a draft Project Plan (Gantt Chart) to help keep our plan on target.
- 1908/4 Survey document review and distribution decision  
SR, PM, DL, JT had a number of minor points regarding content and wording of the survey document that they agreed to email to VK for implementation.  
MK stated that the Survey Monkey version was loaded and ready to launch at the press of a button. JL stated that GPC had agreed payment of the licence and that MK would invoice the council for £348. DL said he would check if GPC could apply for a part payment of the NP Grant to fund paper copies of the survey document. JL said that Newtons would charge £45

per 50 copies to print the document double sided. After discussion it was agreed to approach local businesses to request help with printing paper copies.

It was agreed that the launch date for the survey would be 1<sup>st</sup> December 2019 and that the survey would run for 2 months. We will use the Gander, GPC website, Facebook, Goxhill Voice, GRAG website, Goxhill Grapevine social media to advertise the launch. In addition we will put up notices in as many locations as possible. It was also agreed to revisit the social media sites regularly to remind people to complete the survey.

**Actions:**

**JL to contact Barricks, The Tile Works, Co-op and Keigar**

**JT to write article for the Gander**

**JL to speak to E Maynard re: group email address.**

The subject of a Young Persons version of the survey was discussed and it was agreed that we should produce one.

**Actions:**

**MK/VK to produce a draft version for the next meeting.**

**SR to speak to LB regarding her input into the document.**

**Survey (when agreed) to be loaded onto Survey Monkey at no further cost MK/VK**

**Launch date for Young Persons Survey will be Monday 13<sup>th</sup> January 2020**

**Survey will run for 6 weeks**

**PM/JT to investigate promotion of the YP Survey at local secondary schools**

1910/5

2020 Plan

It was agreed to defer discussion of a programme for 2020 until we have the draft project plan and results of the surveys, both of which will drive our actions next year

1910/6

Agenda for next meeting

1. Final review of the survey document
2. Arrangements for paper copy printing and distribution
3. Review of draft YP Survey document
4. NLC Project Plan document
5. GPNP Steering Group AGM

1910/7

Date of next Meeting

To confirm the date, time and location of the next meeting

**Wednesday 20<sup>th</sup> November 2019 at 7.00pm**

**in the Parish Room, Goxhill**